

SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

MAHILA VIKAS SANSTHA'S ARTS AND SCIENCE COLLEGE

**SUPER EXPRESS HIGHWAY, NACHANGAON-PULGAON, TAH. DEOLI, DIST.
WARDHA
442302**

www.ascpulgaon.rgbgi.org

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Arts & Science College, Pulgaon established by Mahila Vikas Sanstha, Wardha in the year 1994 is one of the premier educational institutions in Deoli Tehsil, Dist. Wardha, Maharashtra. The institution is located in rural area with 2 acres of lush green campus, imparting quality co-education in the faculties of Arts, Science and Commerce. In fact, it is the only institution in Deoli Tehsil providing higher education in Science stream. Ever since its inception the College has made its imprint in imparting quality education to the rural students.

It is a grant-in-aid institution affiliated to RTM Nagpur University and it received permanent affiliation in the year 2003. The U.G.C. has accorded status of 2(f) and 12 (b) to the college.

Out of 25 faculties of the college, 15 faculty members are Ph. D. holders and 08 faculty members are Research Guides. The college promotes and motivates the faculties for research and publication activities. The faculties of college have to their credit about 200 different publications during last five years. The college is also active in community and extension services through NSS unit. The college feels proud to mention here that it has adopted Nachangaon village other than NSS.

The college volunteered itself to be assessed and accredited with 'B' Grade CGPA 2.36 score by NAAC, (Cycle-I).

IQAC has been established in the college on 28/02/2013. Accordingly every activity is monitored and performed through action plan prepared by IQAC at the beginning of every session and action taken report is prepared.

Vision

The institution has a Vision

To be a leading force in generating quality and responsible attitude in the youths for the betterment of society, providing for their skill development, endeavoring best in the field of innovation, research, and nurturing social and national values, thereby ensuring social justice to them.

Mission

The institution has a Mission:

To enhance the students' capability and progression. The Institution firmly believes in its motto '*Vidya Param Daivatam*'.

- The institution believes in its own mission to impart quality education to students of all strata of society, it implements the best of academic practices to satisfy every member associated with it.

- Attract student from the highest caliber from *Vidarbha* region and also from rest of Maharashtra.
- Remain as leader in the creation, synthesis and spread of knowledge beneficial to the current and the forthcoming generation.
- Optimize the uses of resources and infrastructure in an integrated fashion to improvise, enhance and strength the student's faculties.
- Improve the efficiency and effectiveness of the management and administrative services that support the mission of the institute.
- To create environmental awareness to save and conserve nature.
- To empower girls students by providing them opportunities of higher education to make them employable and hence financially and socially self-reliance in order to guarantee equality of the sexes.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths:

- Visionary, transparent and Proactive management.
- Well qualified, enthusiastic and research oriented teaching staff.
- Strong research output.
- ICT enabled teaching-learning resources used by all faculties.
- Availability of best and updated infrastructure with Seminar hall, Library, ICT Labs and 100 computers with ratio 13:1.
- Eco-friendly and Pollution free campus as reflects institutional motto 'go green with health'.
- Large number of student representation from economically and socially backward masses.
- Large number of female students.
- Large number of students centric and extension activities for holistic development.

Institutional Weakness

Weakness:

- Higher proportion of students is from farmer community and first generation learners.
- Financial weak condition of male students leads them to some minor jobs which restrains effectiveness of academics and extension activities.
- Limited academic flexibility as we are implementing University curriculum.
- The institution being located in rural and industrially backward area, placement activities are difficult to conduct effectively.
- Being a rural based college, most of the students are scared and apprehensive about English and therefore English Communication Gap.

Institutional Opportunity

Opportunities:

- Scope for establishment of research centre and pursue faculties for major research.
- To create conducive atmosphere for English communication.
- To enable students ICT literate.
- Scope for improvement in cultural physical & sports activities.

Institutional Challenge

Challenges:

- To bring the rural and economically weak students in the main stream of education.
- Due to rural area and weak financial condition some students are unable to pursue current and higher education.
- Language phobia is major obstacle to the development of rural students.
- Persuading students from the unnecessary uses of technology.
- Attracting research grants from funding agencies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution has a clear goal and objective of enhancing students' capability through effective teaching-learning methods and their overall development. The goal and objective is given prominent place during academic planning. The vision, mission and objectives of the institution are clearly stated and communicated through prospectus, college website and various means of publicity.

Being an affiliated college we follow the syllabi prescribed by the university. The institute does not have any flexibility in curriculum other than what is framed and approved by the University under which it is affiliated. For effective implementation of the curriculum, academic calendar and monthly teaching plan are prepared in the beginning of the session based on the Academic Calendar of affiliating university; efforts are made to give full justice to the same.

Curriculum is updated from time to time by concerned University keeping in view the latest trend and currents in the academic arena. Innovative ideas and experimental methods are used as the best practices in curricular aspects. Teachers and students are encouraged to invent and suggest qualitative methods to impart quality education and improve general academic teaching.

Teachers are sent to attend orientation and refresher courses, seminar, workshops and conferences for improving teaching practices, curriculum enrichment and up-gradation of subject knowledge.

All stakeholders including students are counseled to express their opinions freely and without any hesitation in form of Feedback Forms and the same are analyzed and used to enhance the learning effectiveness.

Teaching-learning and Evaluation

Teaching-learning and evaluation is given great importance. The admission process is transparent and well adopted. Various academic needs of the students are looked into for their career enhancement. Teaching-learning methods are conducive to quality teaching and apart from that through use of ICT students are encouraged to attend the courses regularly. Survey and test evaluation is carried out and reformative action is initiated. The institution follows the best teaching methods.

For a better teaching-learning experience three ICT enabled Digital Rooms are provided in the college where every faculty uses it regularly. The college provides counseling and guidance to the students especially to the underprivileged community, girls and students from economically weaker sections of society. The institution has adopted strategies such as providing internet service, reference books as additional facilities to the advanced learners and remedial coaching for slow learners. Enough scope and weightage is given to co-curricular and extension activities. The college provides other learning experiences such as assignments, projects, group discussions, seminars, CoPs and short term certificate courses etc. Visits to industries and educational tours are also arranged.

The college makes use of e-resources such as Interactive Board, Computers, and Internet etc. apart from class room interactions and laboratory instruments. Some departments are provided with Computers and Departmental Library. The institution has a well-conceived plan for monitoring students' progress and continuous evaluation through mentor-mentee scheme, tests and examinations, result analysis, etc. All activities are monitored by IQAC.

Research, Innovations and Extension

The institution has promoted research activities. Teachers are encouraged to promote research and publish it, in fact 15 faculties out of 25 have obtained their Ph.D. and remaining faculties are pursuing their Ph.Ds. Some faculty members are Research Guides and are actively engaged in research activities.

The college provides and facilitates all possible resources to promote research culture amongst the faculty and students. Faculty is encouraged to attend seminars, workshops and activities related to research. Teachers' participation in research courses, seminars and workshops held has continuously increased. The college can boast of some good quality minor and major research projects so far 9 MRPs completed and 3 are ongoing. All the faculties have published large number of research articles in proceedings and reputed journals and few books. Publication of *ASC Faculty Research Book* has been initiated from the session 2016-17. Students are motivated for research through field works, assignments, projects, institutional and industrial visits etc.

The college runs a number of Extension activities such as N.S.S. unit, Lifelong Education and Extension Programme, Women Study Centre (*Mahila Adhyayan Kendra*), Population Education Centre, Green Waves Natures Club, etc. Students associated with these activities undertake extension activities while others join them as and when needed. The institution has developed an ecosystem for innovations including knowledge centre for creation and transfer of knowledge. The institution works with a number of collaboration with other institutions, government and non-government organizations, industries and has signed as much as 9 MoUs after post accreditation.

Infrastructure and Learning Resources

The college runs on its own spacious and beautiful 2 acres of campus with all basic amenities required for

serious academic pursuit with built up area about 4460.27 Sq. mt. It has a very good Library and sophisticated Laboratories. It has ICT enabled spacious seminar hall. It provides both indoor and outdoor games and sports facilities with maintained ground and gymnasium. It is provided with medicinal and botanical garden.

In recent years college has developed considerable ICT facilities, it has as much as one hundred computers in working condition. It has fully developed Central Computer Laboratory and networking system and these facilities are easily available to students and faculty members for academic use.

The Library is used as a great learning source. It has a good collection of books, journals and magazines on all subjects along with e-resources such as e-journals and e-books, students are encouraged to visit it regularly. It provides facilities like open access, separate section for preparation of competitive exams, spacious reading room etc. Library is fully computerized runs on LIBSOFT, it is provided with seven computers and internet facility. The institution has made provisions for e-services facility through N-List and INFLIBINET. The college has its own website. The college has been developing the infrastructure and learning resources as per the need of academic growth, as per valuable suggestion from parents, managing body and other stake-holders.

Student Support and Progression

The college runs on its own spacious and beautiful 2 acres of campus with all basic amenities required for serious academic pursuit with built up area about 4460.27 Sq. mt. It has a very good Library and sophisticated Laboratories. It has ICT enabled spacious seminar hall. It provides both indoor and outdoor games and sports facilities with maintained ground and gymnasium. It is provided with medicinal and botanical garden.

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Governance, Leadership and Management

The principle of participation and transparency is observed in the governance. Various welfare schemes put into action. Grievance Redressal Forum is in existence to address anomalies. Planning, development and mobilization is carried out through strategic planning. Financial documents are audited and proper record is maintained. The governance and leadership is fully capable of handling any untoward happening and is ready to tackle any issue with efficient and professional manner. Proper utilization of human resources, staff recruitment and monitoring system is adopted to activate planning. Developmental objectives are formed for better governance and stakeholders have better role to play it.

The Principal is the executive and academic head of the college. He is responsible for admission, discipline,

development and maintenance of accounts along with the management of the library and correspondence. The IQAC, Head of the Departments and college staff members through different duly constituted committees render their services to impart quality to its various administrative and academic units. Thus decision making process is decentralized. The faculty is also involved in decision making through their involvement in LMC and various academic and administrative committees.

The institution has an effective internal co-ordination and monitoring mechanism with IQAC for quality control through academic audit, campus monitoring, college examination, feedback and academic planning. The prospective plan of development is made after consultation with the Heads and Local Managing Committee by the IQAC in this order.

Institutional Values and Best Practices

The institution has continued several innovative practices of earlier assessment period. These activities have been well institutionalized and well adopted as best practices:

- Student Centric Activities and Support for Incessant Holistic Development of the Students.

The prime objective before adopting this practice is to prepare the students to achieve core competencies, to face the global challenges successfully, because student is an integral and one of the important stakeholders in any Higher Educational Institution. The Institution shoulders the responsibility of inculcating desirable value systems apart from core education among students through number of student centric and support activities such as Academic Support, Personality and Skill Development Programmes, Student Research Activities, Workshops, Seminars and Lectures, Extra and Co-curriculum Activities have been successfully carried out for incessant holistic development of the students as it is need of the hour.

- Research Activities and Professional Development.

The main objective before adopting this practice is to enhance teacher quality in terms of their qualification, characteristics, professional development and recognition of teaching abilities as per the demanding situation. As the incessant holistic development of students is only possible through highly qualified and developed faculties. At the same time to develop research attitude for quality research and to motivate faculties and students towards research, conducive atmosphere has been created.

The institution has given prime importance to Research Activities and Professional Development. Accordingly Research Projects, Workshops, Seminars and Conferences, Publications, talks and lecture, Other Research Activities have been successfully implemented.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Mahila Vikas Sanstha's Arts And Science College
Address	Super Express Highway, Nachangaon-Pulgaon, Tah. Deoli, Dist. Wardha
City	Pulgaon
State	Maharashtra
Pin	442302
Website	www.ascpulgaon.rgbgi.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Vilas V.Hadge	07158-284153	9890766908	07158-282774	pulgaon.asc@gmail.com
IQAC Coordinator	Sandeep R. Hatewar	07158-282123	9860022883	07158-282332	sanhat68@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-07-1994

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition

Under Section	Date
2f of UGC	16-10-2002
12B of UGC	28-03-2003

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Super Express Highway, Nachangaon-Pulgaon, Tah. Deoli, Dist. Wardha	Rural	2	4460.27

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	XII	Marathi	560	445
UG	BSc,Science	36	XII	English	660	536
UG	BCom,Commerce	36	XII	English,Marathi	460	232
PG	MA,Marathi	24	Graduation	Marathi	160	54

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				27			
Recruited	1	0	0	1	0	0	0	0	18	6	0	24
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				23			
Recruited	0	0	0	0	0	0	0	0	12	11	0	23
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	3	5	0	8
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	5	3	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	4	0	0	4
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	9	5	0	15
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	7	1	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	12	9	0	21

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		11	7	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	547	0	0	0	547
	Female	666	0	0	0	666
	Others	0	0	0	0	0
PG	Male	16	0	0	0	16
	Female	38	0	0	0	38
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	177	205	165	219
	Female	184	237	232	254
	Others	0	0	0	0
ST	Male	25	26	26	31
	Female	23	39	39	38
	Others	0	0	0	0
OBC	Male	192	213	180	237
	Female	274	286	276	275
	Others	0	0	0	0
General	Male	42	48	46	56
	Female	40	47	44	41
	Others	0	0	0	0
Others	Male	88	78	64	64
	Female	59	78	79	64
	Others	0	0	0	0
Total		1104	1257	1151	1279

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 18

Number of self-financed Programmes offered by college

Response : 11

Number of new programmes introduced in the college during the last five years

Response : 0

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1104	1257	1151	1279	1253

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
844	925	1016	1082	652

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
67	69	92	69	118

Total number of outgoing / final year students

Response : 415

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
45	39	50	51	39

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	24	25	24	20

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
28	28	28	28	28

Total experience of full-time teachers**Response : 304****Number of teachers recognized as guides during the last five years****Response : 9****Number of full time teachers worked in the institution during the last 5 years****Response : 27****3.4 Institution****Total number of classrooms and seminar halls****Response : 18****Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
46.70868	54.88575	77.60241	75.85959	80.56283

Number of computers

Response : 100

Unit cost of education including the salary component(INR in Lakhs)

Response : 31540.87

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 4230.86

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution always ensures effective curriculum delivery. The structure of the curriculum is defined by the affiliating University, in accordance with the norms set by the Maharashtra Government, Department of Higher Education. The curriculum is constantly up-dated and upgraded by the university. The college operates at UG & PG levels keeping in mind our goals and objectives that is to make students employable through holistic education and skill development. In the beginning of the academic year, an Academic Calendar of the Institution and action plan is prepared by the IQAC as per academic calendar of the University.

The institution develops and deploys the action plan for effective implementation of the curriculum in the following manner:

- By conducting Principal-Staff Meeting and IQAC general meeting at the beginning of the session, general discussion regarding preparation of Academic Calendar, Action Plan, important activities regarding development of Institution to be carried out throughout year.
- By forming various committees of staff for different activities i.e. admission committee, student counseling committee, time table committee, examination committee, library committee, research & publication committee etc.
- By preparing college time-table and subject wise digital time-table.
- To provide the academic diaries at the very beginning of the session to the faculty is a regular practice.
- Assignment of Class wise Teacher-Guardian responsibilities.

The institution implements the action plan of the curriculum effectively in the following way:

- Assign the workload to the individual faculty by their HODs as per regulations.
- Evaluation of students through unit tests, surprise tests, terminal and annual test examination.
- Assessment of practical records and Internal Assignments, home assignments and projects.
- Online quiz test on “*Moodlecloud.com*” website.
- Virtual lectures from experts.
- Feedback from students.

For effectively translating the curriculum and improving teaching practices

- Most of the departments have their own computers with internet connectivity.
- College have three digital class rooms and every teacher uses ICT for making teaching learning process effective.

- Teachers frame a teaching plan according to the given framework of time, and proceed for the implementation of curriculum accordingly using their teacher's diary.
- Unit tests, surprise tests and tests for internal assessment and terminal examinations for continuous evaluation.
- Most of the departments organize Group Discussions, seminars, Guest lectures, compilation and reading of scrap books etc.
- The Institution provides Free Wi-fi facility to students for accessing Educational Websites to improve their performance.
- The college also motivates the students to bring out various issues on wall papers and in departmental scrap books.
- Number of books and research journals are available in the Central Library and Departmental Libraries. The students can search their books and availability in the library by using LIBSOFT.
- The Library has Internet connectivity with 07 Computers for accessing e-content for students and staff.

The institution interacts with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum in the following manner:

- By arranging visits to industry & various research institutes, field visit, study tours etc.
- By deputing staff for participation in workshops, seminars, conferences, curricular meetings, etc.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 18

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	1	3	4	3

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 3.23

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	0	0

File Description	Document
Any additional information	View Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years</p> <p>Response: 100</p>	
<p>1.2.1.1 How many new courses are introduced within the last five years</p> <p>Response: 18</p>	
File Description	Document
Details of the new courses introduced	View Document

<p>1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>Response: 100</p>	
<p>1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.</p> <p>Response: 4</p>	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

<p>1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>Response: 20.09</p>	
<p>1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years</p>	

2016-17	2015-16	2014-15	2013-14	2012-13
335	262	270	225	103

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The institute has extremely proactive student forums such as Science Study Forums, Language Study Forum, Social Science Study Forum, Commerce Study Forum, Green Waves Natures Club etc. that helps in creating awareness regarding social issues such as gender, environmental awareness and human values and professional ethics through the following activities:

Gender

As institution is running by Mahila Vikas Sanstha Wardha, it has laid strong emphasis on gender equality and equal opportunity for girls as the percentage of female student is higher than male. The institution conducts talks and lectures, workshops, training, poster exhibitions on Save Girl Child and Street acts on gender issues which are more or less covered under curriculum prescribed for its students. Besides, language subjects usually contain essays, short stories, plays and poems on these issues in their syllabus. This is often used as an opportunity to spark an interaction, debate, group discussion in the classroom. These issues are also discussed through doctors and social activists along with the general health issues of girls and marriage counselling, sex education etc. Apart from IQAC has initiated 'Bold is Beautiful Campaign' through flex and boards of higher achievements by women to inspire girl students.

Environment and Sustainability

The University has assigned Environmental Studies as a compulsory subject for the students of third and fourth semester of each faculty. Although it does not affect their percentage, students' results are withheld until they clear the subject. The institution takes this very seriously and has assigned this duty to a specific faculty. The subject of Geography covers many issues related to environment and sustainability. Environmental awareness is also created through submission of assignments and projects on rough papers, pamphlets, used papers etc. At the same time some short term course associated with this are initiated. It has specious botanical and medicinal plant garden, it also conducts green audit. IQAC formed common platform known as 'Green Waves Natures Club' through which various activities related to Environment and sustainability are conducted such as celebration of national and international Days, Science Day, guest lectures on Environment Awareness.

Human Values and Professional Ethics

Human Values and Professional Ethics as specifically is not separately taught, however it has been covered under various subjects such as the lives and principles taught by saints, philosophers, thinkers and critics. Awareness about the same is created by conducting talks and lectures, Seminars and Conferences. Celebration of important National and International days to inculcate human values like Human Right Day, Constitutional Day, Youth Day and birth and death anniversaries of National Heroes. Separate collection of books on thinkers prescribed for curriculum is provided in library.

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 18

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 18

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 39.54

1.3.3.1 Number of students undertaking field projects or internships

Response: 501

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above**Response:** A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:**A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.02

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 59.72

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1104	1257	1151	1279	1253

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1740	1960	1976	2160	2340

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 84.93

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
714	790	833	876	598

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

There is a provision for testing the skill of the students before admitting to a course at the time of counseling. The candidate's aptitude and attitude is checked before admitting to the course at the time of counseling before admissions. In the initial two-three days the students are made aware about the introduction of subjects, terms, phrases etc. they opted for. Subject teachers during the course of regular teaching identify such slow and advanced learners through classroom level interaction and through unit tests.

For Slow Learners

Slow learners are given maximum thrust through tutorials, discussion, interaction and Remedial Coaching and advanced learners are encouraged to put in more efforts for higher result. The institution has Teacher –Guardian Scheme i.e. each faculty member takes care of about 10 to 15 students per year.

These slow learners and the ones at the risk of drop out are specially counseled by the Mentor-Teachers in the mentoring system. They are counseled and guided to particular in remedial coaching and tutorials conduct for them. The Mentor-Teachers continuously overlook about their progress and motivate them to put in extra efforts to achieve more in academics. Special classes are conducted whenever necessary for difficult topics. The English, Physics and Maths departments conduct special tutorials for such students. Teachers call these students especially after classes to solve their difficulties. Students are given additional notes by teachers and practice tests are conducted for such students. Special coaching for improvement of English language and communication skills are provided and students are encouraged to participate in the personality development classes conduct free of cost by college.

For Advanced Learners

Advanced learners are identified and given extra books of references from the central library, they are also encouraged to take up independent learning by research, special assignments and participation in academic competitions, seminars in and outside of college. They are counseled and given guidance to appear in competitive exams like NET, SET, GATE, JAM, MPSC, UPSC etc. Such students are motivated to participate in projects presentation and involved in research projects by Science and Arts department and also sent to visit Research Institute. The Mentor-Teachers give them special counseling regarding merit scholarship and carrier opportunities that are based on higher learning abilities. They are also given problems that involve their higher problem solving capacities. The Carrier Counseling and Guidance Cell inspire them to attend Campus training and interviews at sister institute for job placement.

These students are also encouraged to participate in NSS, co-curricular and extra-curricular activities for all round development. Faculties in the college give special attention toward these students and keep a dialogue with them and provide all possible help in better learning in and off classroom situations.

These students are given various responsibilities under various Subjects Study Circles which give them exposure and inculcate in them sense accountability and leadership qualities.

2.2.2 Student - Full time teacher ratio

Response: 26.4

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.08

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learning is focused on students' activities and task which always strive to be student centric. Most of the students in our Institute belonged to the socio-economically weaker sections of the society and many of them are first generation learners so they are totally dependent on college for learning facilities. Keeping

this in mind College always introduces various facilities and support structure for students.

Experimental Learning

- Every department has their own study circles which give ample opportunity to students for learning.
- Each department amply uses ICT based teaching-learning process as per digital room time table to give more exposure to students to the field of knowledge and to experience modern learning process.
- Guest lectures and workshop for direct interactions and solving student's queries is a regular practice.
- Every department has their own method of identifying slow learners, according extra and remedial classes provided for them.
- Teachers prepare question banks and help students preparing answers for the respective subjects.
- Some departments of UG Final year students are given assignments and project work and later they present it in the classroom level seminar to develop research aptitude.
- Students get direct exposure to life like situational learning through field work.
- To develop literary and aesthetic bent college annually publishes *Antarnad Magazine*. At the same time facility of *College Katta* wall magazine is provided.
- Through NSS and departmental extension activities students get opportunity to learn the social structure and develop their knowledge about social-environmental issues.
- Cultural and sports departments organize college level and inter-collegiate level events to prepare students for competitive events.

Participating Learning

- Teachers conduct interactive session with students and ask them question on the topic.
- Brain Activity is a regular feature of all the departments where students are given a topic, concept, article from books to read. This is then analyzed, discussed and reviewed in class.
- The senior students are encouraged to present and teach some topic under teacher supervision.
- Alumni of college are invited to deliver talks and to interact with students on certain topics in the curriculum.

Problem Solving Methodologies

- Hands on training, Group discussion, Quiz contests, practical training and experiments in groups, practice of one hour learning and Answer daily, an innovative practice problem Corner are some of the problem solving methods to develop analytical abilities and to overcome the fearlessness of exams and studies among students.
- Class seminars along with presentation and expression skills by way of Power Point Presentation.
- Study tours, Industrial and field visits are regular feature of Institution.
- Students of final year and PG students are encouraged to prepare Research Papers on the allotted syllabus and present the same in class seminar thereby developing their Research and Presentation Skills.
- Students are advised and motivated to watch educative TV channels like National Geographic, FOX, History, BBC, Discovery, Epic and other News channels during their free time.
- Short term and soft skill courses are regular practice of IQAC.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 81.25

2.3.2.1 Number of teachers using ICT

Response: 39

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 50.68

2.3.3.1 Number of mentors

Response: 25

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The intellectual stimuli to nurture critical thinking, creativity and scientific temper among the students is provided through a multi-prolonged learning, Demonstration method, Students seminar, Guest Lectures, Workshops, College Magazine and Wall Paper. The goal is to create future citizens who are life-long learners and innovators.

Creativity in the student is podded, nurtured and allowed to concretize itself into scientific thoughts, views and innovation through the multifarious activities conducted by subject based arts and science societies.

- Interactive method of teaching and learning is adopted in the Institution as each stream is provided with digital rooms.
- A Seminar Hall equipped with audio visual system and projector is used for special and guest lectures.
- Most of the departments are provided Computers with internet facility and a free Wi-Fi facility for teachers and students is also available.
- Class seminars on pre allotted topics of their choice foster the formation of scientific views and opinion and frequency of teaching and grasping level to student get matched.
- Quizzing session in class promote quick thinking and memory sharpening skills.
- Participation of students in process of scientific research which gives them the satisfaction of

arriving at new discovered and scientific conclusion.

- Poster presentation by students in the subject of science contextual theoretical knowledge with realities of situations and scientific results.
- Power point presentation allowed students the freedom of researching topics and presenting on different platforms
- The traditional method of teaching through lecture method is molded and made innovative by the use of ICT for better understanding of the concerned subject.
- 03 digital classrooms with LCD Projectors and interactive boards are available in the institution.

Other than ICT based teaching more emphasize is given to traditional method of teaching through which critical thinking is nurtured through different methods and activities such as Guest Lectures and Faculty Exchange programme for some topics, Brain Activity, Group Discussion, Problem Solving, Role play, Paper Presentation, Class Seminar, Peer and Alumni Talks, Exhibitions, Field visit, study tours which transform the students into lifelong innovators.

Creativity is hidden talent within the personality of every students and the college evokes this gold mine of creativity and polishes it to finesse by giving varied number of platforms to the student.

- Students are encouraged to participate in co-curricular and extra-curricular activities and competitions under the banner '*Abhinav Kala Manch*'.
- In order to create skill development among the students charkha training, short term courses, value based education, assignments and projects on rough, used papers and pamphlets, '*Pragati-Vastra pradarshani*' and exhibitions organized by various departments.
- Department of Home Economics facilitates nutritional food week through students on no loss no profit base to create awareness about nutrition value in food.
- Literary talents of students are allowed to flower and appear in college magazine '*Antarnad*' and students corner '*College Katta*'.
- Scrap books are prepared by the student of different departments in which a subject related articles, information collected by students from newspapers and magazines.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.29

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 46.33

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	11	11	11	8

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience of full time teachers in number of years

Response: 6.33

File Description**Document**

List of Teachers including their PAN, designation,dept and experience details

[View Document](#)

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 4.07

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of award letters (scanned or soft copy)

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Internal Quality Assurance Cell has been established in the college and every activity is monitored through it. As a continuous internal evaluation, the college has taken many measures to enhance the quality of higher education. The institution has taken many initiatives in post-accreditation period to enhance quality of higher education. The Annual Programme Plan chalked out at the end of each academic session by every department set out the plan of evaluation process which is communicated to the IQAC and the same is included into the academic calendar for the next session.

- At the beginning of the academic session, every department conducts an orientation programme in which the plan of evaluation process is informed to the students.
- The tentative time and dates of the Unit Test and other exams are also communicated through the Notice Boards and oral intimation.

University Initiated Reforms

The RTM Nagpur University has made certain major reforms in the evaluation pattern and the same has been fully adopted by the Institution.

- Introduction of semester pattern for all PG courses from 2012-13 and for all UG courses in science stream from 2013-14 and all other streams from 2015-16.
- Scheme of University incentive marks is adopted.
- University has introduced online valuation for UG Science courses from the academic year 2015-16.

College Initiated Reforms

The college has initiated certain reforms to keep pace with the university pattern to make the teaching-learning process more effective.

- All departments adhere academic calendar and execute the unit tests and college exams, sessional plan accordingly.

- Practice tests of short answer question, Surprise tests and open book tests in few subjects are conducted.
- Regular Practice of preparing research papers and present the same in class seminar for PG Course.
- Project submission, presentation and PPT in all subjects are unique evaluation process that also tests the applied knowledge in a subject.

The evaluation reforms and approaches introduced by the institution are tackled in the following way.

- The plan of unit test and college exam set out by the teachers of the concerned departments is meticulously followed.
- Tests and examinations are planned and hence notified in advanced to students.
- The departments prepare Question Banks in every subject.
- Practice Tests, MCQ tests and Moodlecloude.com an online test are a routine for preparing students for examination.
- Talks on how to prepare for University Examination is also a distinct feature.
- Exercise of solving University Old Question Papers under the guidance of teachers.
- Internal Assessment of students is a continuous process and the parameters of the same are notified in advance to the students. Results of the same are conveyed to the parents.
- Practicals are conducted as per the University schedule.
- Seminar presentation and viva voce whenever necessary are conducted to evaluate students.
- Each faculty member here is considered as mentee to a group of students.
- Submission of internal assessment record is a continuous process to evaluate student performance.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Mechanism of internal assessment for the improvement of students performance and quality of teaching-learning is monitored and evaluated in a structural fashion by Principal, IQAC, Teachers themselves, Students and Parents Feedback.

A step by step internal assessment is transparent and robust for effective teaching-learning process and overall development of students is made by the institution by using following tools.

- **Teachers Daily Diary** - The daily diary maintained by the teachers is a tool for the teacher about course coverage and completion. The Principal also verifies the daily diary periodically while signing it.
- **Academic Audit** - The Annual Academic Audit conducted by the IQAC and the Principal monitors, reviews and evaluates the teaching-learning process after which appropriate suggestions are given to bring about changes in teaching methods and approaches.
- **Students Feedback** - The student feedback forms are analysed and conveyed to the principal who then talks to the concerned teacher with the suggestions and comments in the student feedback.
- **Self-Appraisal** - Review of self-appraisal and PBAS form is an important document for the professional development of teacher which will ultimately result into the holistic development of students.
- **Parents-Teacher Meeting** - It is one of methods where teachers and parents interact to address

common concerns in internal assessment and evaluation results of their wards are convey to them.

- **Students Internal Assessment** - The students are apprised beforehand and especially at the time of Orientation about the internal evaluation process, the weightage given to different aspects in the process and the marks distribution for the same. The internal assessment parameters are chalked out about course and the programme. Illustrative cases on the point are internal evaluation parameters of UG and PG programmes as per University guidelines.

Internal Assessment Marks – Heads of Marks Allotment

(Under Graduate Program)

Class Attendance	05
Class/Home Assignments	05
Overall Performance/ Participation	05
Unit Tests / Assignment	05
Total Marks	20

Internal Assessment Marks – Heads of Marks Allotment

(Post Graduate Program)

Class Attendance	05
Presentation / Seminars	05
Overall Performance/ Participation	05
Unit Tests / Assignment	05
Total Marks	20

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The students are given liberty to raise examination related grievances to the Grievances Redressal committee. Such grievances then are looked into seriously and investigated. The students can approach directly or through suggestion box. This mechanism is independent to redress grievances if any with respect to examinations.

Grievance with regard to evaluation is dealt with two levels -

At College Level

Grievance regarding evaluation of College exams and Tests papers if any raised by students are welcomed, discussed and solved by the concerned subject teachers.

If the student has any grievance regarding internal assessment, the student is free to get his grievance redressed through the concerned teacher.

At University Level

Grievance regarding evaluation of University Examination has to be resolved independently by the students, but the institution has assigned this task to particular staff in order to save time and money of the grieved student.

- Grievance in respect of exam forms filling is dealt with by the concerned clerk and HOD.
- Grievance with regard to the examination Hall Ticket is dealt with by the concerned issuing clerk.
- Grievance in respect of exam, a name change, subject change in Hall ticket is dealt with exam Officer In charge and clerk.
- Grievance with respect to mark sheet and withheld results of students passes through the clerk and then a prescribed form forwarded to the University for the necessary changes.
- In case of University valued papers, the photocopy of the valued paper can be obtained paying the fee within stipulated time and the same discussed with concerned subject teacher after which a student submits the paper for revaluation to the University.
- The exam committee is constituted to take care of the complete mechanism of planning and implementing the evaluation process in the College.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Institute has a systematic approach to develop and deploy action plans for the continuous internal evaluation not in terms of examination but from the point of view of overall performance of student. The evaluation of the students has become internal as well as an integral part of the teaching-learning process. The assessment of the students has taken into account a number of essential abilities to be developed among them such as National Integrity, Human Values, Moral Education, drive and capacity for hard work, quality of imagination, skilled use of hands, etc.

The IQAC prepares the academic calendar of the college in consonance with the academic calendar of University. Accordingly respective departments prepared their action plan. The deployment of the Action Plan is adhered as per academic calendar. There is therefore a confluence of both department and IQAC in the effective implementation of the continuous evaluation process.

Every faculty is provided with Teacher's Diary and Daily Notes into which they prepare entire record of the class and students assigned to them. It includes action plan, departmental-practical, digital room time

table, record of the results, monthly synopsis of teaching, tracking record of adopted students, record of unit tests, terminal exam, tutorial and assignment which make continuous assessment of students progression. Other than regular assessment few department conduct surprise tests, open book test, short questions and MCQs test to evaluate the students. The diaries are checked from time to time by the Principal, they are submitted to IQAC at the end of session with remarks.

Remedial Coaching classes for slow learners and student belonging to backward classes is a regular practice to bring them into mainstream of higher education. At the same time advance learner are boosted through mentor-mentee scheme and special guidance.

Students' skill and knowledge is also evaluated through Group discussion, class seminars. Guest lectures, workshops and seminars is a regular practice to enlightened students and to make them aware about current trends and topics in education.

Apart from traditional teaching-learning methods faculties make optimal use of ICT Teaching through which students are evaluated by various practices like power point presentation.

Other than core courses students can also opt for number of Short Term Courses offered by Institution, it is also one of the methods to evaluate students' learning capacity.

The performance of the students can also assessed through regular participation in Co-curricular, extra-curricular activities and other competitions.

Feedback from students, parents, alumni and employers along with academic peer is also taken which helps in overcoming the difficulties faced by the institution in the process of continuous internal evaluation. The Institution always strives to adhere to the academic calendar and to bring positive changes and development for continuous internal evaluation.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Programme outcome, Program specific outcomes and course outcomes for all programmes offered by the institution are listed, developed and displayed on the institutional website as a innovative practice which more or less is same as the vision and mission statement of the Institute and the same are communicated to all stakeholders.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are published at:

- 1.College Website: www.ascpulgaon.rgbgi.org
- 2.College Prospectus: Vision and Mission of Institute

3. Display board of Library
4. Department Laboratory
5. Flexes, Boards, Pamphlets

In addition to this, all the key stakeholders are made familiar with programme outcomes, Program specific outcomes and course outcomes through Counseling at the time of admission, personal counseling throughout the year by faculties and counseling cell, faculty workshops, student workshops, fresher's programme for students, faculty meetings, parent-teacher interaction etc.

The Bachelor of Arts requires three Years of Full time study consisting six semesters. The Bachelor of Arts provides students with a broad range of disciplinary and interdisciplinary studies from across the University, with a strong focus on aspects of human culture and achievements in social and behavioral sciences. Arts degrees are focused on increasing a student's knowledge and critical thinking skills in a variety of areas – literature, history, political science, economics, fashion designing etc.

The Bachelor of Science requires three Years of Full time study consisting six semesters. It translates to making a significant investment in one's professional career. In addition to the enhanced career prospects that can be gained by opting it a students also develop valuable personal skills and fulfill a crucial prerequisite to Master studies. It concentrates on providing opportunities for students to show outstanding performance at subject knowledge and understanding, intellectual skills related to the subject, transferable skills and attitudes through introduction of a wide range of topics, reasoning through unfamiliar problems, critical and analytical thinking,

The Bachelor of Commerce requires three Years of Full time study consisting six semesters. It aims to provide students with the knowledge, tools of analysis and skills with which to understand and participate in the modern business and economic world, to prepare them for subsequent graduate studies and to achieve success in their professional careers. Demonstration of knowledge in major theories and models is key areas of organizational behavior. Demonstrate knowledge of macroeconomic and microeconomic theories. Application of basic mathematical and statistical skills. Graduates of this degree will be knowledgeable of domestic and international economic and organizational environments.

Master of Arts (Marathi)

The M. A. Programme is two years. It includes four semesters. It focuses on Research activities, Student Development and improves language skills and life skills. The Department through its research critiques and literary essays have generated methodological parameter and approaches and added to the existing knowledge in the subject of old and medieval literature, Modern Poetry, Contemporary Marathi Literature, New literary trends etc. Rare combination to academic and administrative excellence is a major strength of the Department. Being a State Language it helps students for various competitive examinations.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The Institution regularly evaluates the performance of students through various methods for measuring the

attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Evaluation Process:

The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct and indirect evaluation process. Direct evaluation process is provided through University Examinations, terminal exams, internal and home assignments, unit tests, surprise tests, open book tests etc.

Throughout the year the faculty records the performance of each student on each programme outcome. Besides each faculty is assigned with mentor-mentee scheme under which specific number of students are provided with special guidance to assigned programme. At the same time remedial coaching is also provided to slow learners and economically backward classes students to make the pace with the desired progression.

Average attainment in Evaluation Process:

Students under university examination are evaluated for 50% to 80% of total marks and institution for 50% to 20% marks as internal and external assessment under semester pattern while students of annual pattern are evaluate for 100% marks by the concerned university.

Students enrolled for courses offered by institution are evaluated by the institution itself at the same time observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year.

Indirect assessment continuously monitored through feedback from Student, Employer, Alumni and Parent which is collected, analyzed and necessary action is initiated.

According to the above, each Programme outcomes and Programme specific outcomes are assessed and finally found the attainments.

The Methods of measuring attainment:

1. Annual and End Semester University Examination

The affiliating University conducts examinations as per semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

2. Internal and External Assessment

Internal assignments are given to the students with the purpose that student will refer the text books and reference books to find out the best answers and understand the expected objectives of the given assignments. The assignments given are mostly aligned with Programme Outcome of the respective subject.

External Assessment is evaluated by external experts appointed by University through Viva-voce and practical record book.

3. Institutional Examination and Tests

Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

4. Feedback Evaluation

The Institution collects feedback from students, Alumni, Employers and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching-learning process.

2.6.3 Average pass percentage of Students

Response: 34.18

2.6.3.1 Total number of final year students who passed the university examination

Response: 67

2.6.3.2 Total number of final year students who appeared for the examination

Response: 196

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 16.35

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.75	0	14.10	1.50	0

File Description

Document

List of project and grant details

[View Document](#)

Any additional information

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 16.67

3.1.2.1 Number of teachers recognised as research guides

Response: 08

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.41

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 11

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has formed an ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are permitted to take up research activities utilizing the existing facilities. The college has a Research and Development Committee (RDC) to monitor and address the issues of research by a senior professor and Principal.

◦ Functions of the Committee:

- Generating research culture among faculty members and students.
- Motivating to undertake minor and major research projects from various funding agencies.
- Identification and assisting for finance from Management as well as funding agencies like UGC, DST and AICTE.
- Guidance for publication of research papers/articles in reputed journals.
- Motivating Faculties to attend, present and published research articles in seminar, conference, workshops.
- Students of PG are motivated to prepare and present research papers and projects.
- Maximum faculties are Ph.D. holders and remaining are motivated to pursue the same.

◦ Recommendations:

- Endorse the faculties to increase number of research /articles publications.
- Endorse to undertake minor and major research projects from various funding agencies.
- Endorse to organize more number of seminars, conferences and workshops.
- Students under some departments are motivated to compile Scrap Books and research projects.
- Faculties are motivated to join professional bodies and societies.

◦ Impact of Recommendations:

- As a result of recommendations from R&D Cell and Management, the number of Minor Research Projects suited up.
- There is increase in the publication of Research Papers and Articles rate by the faculty members.
- Institution has organised National Workshop on 'Research Methodology and Journals Recommended by UGC'.
- Students have compiled Scrap Books from news, articles published in News Papers and Magazines

which is used as a resource for students research projects and papers.

- Faculty members took initiation to enrol themselves in more number of professional bodies and societies.
- Faculties visit nearby industries and institution to promote research culture among students.
- **Incubation Centre the Place for creation and transfer of knowledge.**

The institution though do not have incubation centre, it provides similar facilities through furnished laboratories with shared facilities and administrative support to farmer and agriculture oriented creativities such as soil testing, water testing, guidance to local farmers etc. Central Library functions as a resource of knowledge in form of a large number of text books, reference books, magazines, journal, e-resources, database etc. Research and development committee takes due care for continuous faculty development and progression. IQAC monitors all the activities performed under this centre and always strive for the progression and development of the institution. The idea of establishing the Incubation Centre is to give motivation to innovation by supporting start-up the expansion plans of knowledge based creativities which have acquired foothold.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 19

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	7	5	3	1

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international

recognition/awards**Response:** Yes

File Description	Document
e- copies of the letters of awards	View Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 0.67

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 6

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0.78

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
30	18	32	14	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 1.08

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
45	15	29	31	10

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution undertakes most of the extension activities which are immediately related to the specific requirement of the neighbourhood community through its students to impart and sensitize students to social issues and holistic development and to move social responsibility from theoretical foundation to practical. The Institute is well networked with its neighbourhood and promotes constant interaction which involves student participation. The college lends all support and encouragement to its students as it is evident from the description mentioned below in order to make them better citizens.

The Institute has accomplished number of projects through IQAC, NSS, Green Waves Natures Club, various departments and in collaboration with other Institutes, Associations, Government and Non-Government Organisations which directly help in community development.

- The Village has witnessed a **severe epidemic of Dengue**, in which **four children died**. The College in association with Rural Hospital, Pulgaon and Lions Club Pulgaon Bridge Town, made Social Awareness Campaign with the students of other Schools and colleges, who whole heartedly participated in this program through several Surveys and Awareness Rallies and cleaning of earthen and metal pots of nearby areas, making all people of the village aware about this situation.
- The Institution created awareness about importance of **Soil and Water Testing** to the local farmers and subsequently provided guidance to them for recent changes in cultivation.
- The college has collected Rs. 15000/- to be **donated to the Prime Minister National Relief Fund** through the students of the college and staff. The D.D. of the Rs. 15000/- handed over to the MP of Wardha Constituency.
- The Institution also recognized importance of **Extension Activities** with dual purpose of highlighting the popularity and creating Social and Environmental Awareness among students and faculties such as the Institution distributed free Orange Plants to students, the Institution initiated *Ek Mutthi Anaj* project by way of collecting grain from students and staff and donated to old age home for Women, the Institution distributed Cloths, fruits and sweets to Deaf and Dumb School, School Uniform to Anganwadi Students and clothes to New Born Baby at Rural Hospital, the Institution has adopted Nachangaon Village as institutional social responsibility for long term project other than NSS extension activity, Cleanliness drive, Collection of floral wastage(Nirmalya) at the time of Ganesh & Durga Festival. Such wastage Nirmalya is used for Lab to Land Project

Nirmalya to Fertilizer & Vermi Compost Project.

- **Wildlife Awareness Rally**

At the same time awareness about medical related issues, health and hygienic issues, environmental issues and current social issues are highlighted through extension activities wherein students are made aware of the various problems faced by the villagers and how can they contribute to the development of society.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	1	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 38

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	9	7	6	3

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 100

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1104	1257	1151	1279	1253

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 25

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	10	3	2	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 9

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	3	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The Institution runs on its own spacious and beautiful 2 acres of campus with all basic amenities required for serious academic pursuit with built up area about 4460.27 Sq. meter. The College has well - equipped seventeen classrooms with LED bulbs, fans and furniture including three digital classrooms with LCD projectors, interactive boards, audio- visual system and internet facility.

It has eleven sophisticated Laboratories. The departments of Home-Economics, Fashion Designing, and Geography have separate laboratories with adequate infrastructural facilities. The departments of Chemistry, Physics, Botany, Zoology, Biochemistry and Microbiology have a separate research labs with sophisticated equipments.

The Institution has more than 100 computers including fully developed Central Computer Laboratory and networking system and these facilities are easily available to students and faculty members for academic pursuit. Internet facilities are now available to all the departments, as college campus is now fully Wi-Fi enabled. The college has installed CCTV cameras.

The Institution has one seminar hall provided with E-classroom equipment, LCD Projector, audio system and internet to conduct conferences, seminars and workshops for students and faculty members as well.

The Institution is well equipped Central Library fully automated, having number of references and text books, journals, magazines, newspapers, e-resources including various departmental libraries.

The Institute provides basic and additional facilities as per the need of hour for the students and staff like RO and UV Water cooler, Sanitary Napkin vending machine, Canteen for refreshment , Xerox Center, Girl's Common room, Health room, Sports room, Gymnasium. The Institution has installed CGRT Solar PV 10 Kv. In the current year as a renewable energy source to meet total power requirement and excess energy supplied to the grid.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

The Management believes in the all-round development of students, therefore it has provided a well maintained campus spread over 1.63 acres of serene green land excluding built up area. There is a lots of encouragement for the students to participate in sports and cultural activities simultaneously and thus they are awarded and rewarded accordingly.

Games and Sports:

The institution emphasize on all round development of the students, hence it takes special interest in providing facilities for Sports and Games, Cultural and extracurricular activities. Some of the facilities are.

- The college encourages participation of the students in various sports activities and provides monetary assistance as well as necessary kits.
- The outdoor games such as ball badminton, shuttle badminton, volley ball, football practice ground, kabaddi, kho-kho, athletics, etc., are as per the standard specifications and size and are well practiced and played by the students.
- The college has cricket practice pitch.
- Indoor games such as wrestling, chess, carom, Taekwondo, Judo etc. are being played by the students at present.
- The college has a gymnasium as a fitness center and workstation.
- The college has constituted health centre which organizes various health related activities, awareness programs including yoga. The Institution has appointed a doctor for regular medical check-up for the students and staff.
- The Institution has signed MoU with Shri Babasahed Gharphalkar College of Physical Education in order to share sports ground such as 400 meter running track, Cricket Ground.

College teams are formed to take part in National level, State level and University level competitions and other intercollegiate competitions. Every year the sports week is celebrated in January month. Sports event competitions are conducted in the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly.

Cultural Activities:

Institute has a large Cultural hall/Seminar hall with seating capacity of more than 500 students. It is provided with e-classroom equipped with LCD Projector, audio system and internet facilities. All the cultural activities in the Institution are conducted under the banner of 'Abhinav Kala Manch'. Students are very much encouraged to participate in the various cultural events and competitions held in the college like freshers day, debate, elocution, mehendi competition, dish decoration, salad decoration, flower arrangement, rangoli competition, poster competition, slogan competition, Anand Mela, Farewell etc.

Apart from these, the Institution also conducts national level inter collegiate photography competition on wildlife, inter collegiate debate competition, inter school drawing competition, inter collegiate essay competition to exhibit cultural talents. Students are even sent to other colleges for various inter collegiate competitions.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 27.78

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
46.70800	54.88500	77.60200	75.85900	80.56200

File Description	Document
Audited utilization statements	View Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library in the institution is fully automated. Customized library LIBSOFT software has been installed. The books in process are bar coded and scanner is available to scan the bar codes. The library is provided with 07 computers with internet and LAN facility, accessible to the students and staff. The library holdings in terms of books, journals, e-database and other learning's materials and technology aided learning mechanisms which enable students to acquire information knowledge and skills required for their study programmes. The total area provided for library is 1750 sq. Ft. including 500 sq. ft. for stack room and 1250 sq. ft. for reading room. The seating capacity of reading room is 80 students.

The Library Advisory Committee has taken following initiatives:-

- Specious and upgraded library.
- Departmental libraries.
- Separate reading room for students.
- Separate section for students preparing for competitive examinations.
- Large number of text books and reading material.
- Large number of reference books, journals, magazines and newspapers.

- E- Journals (INFLIBINET) through N-List accessible both to staff and students.
- Computerized library with internet facility and power backup.
- OPAC facility.
- Open access to staff and students.
- New arrivals and notification service.
- Extended library hour.
- Membership to external students.
- Employment notification services through display board.

Name of the ILMS software: LIBSOFT

Nature of automation: Partially

Version: 1.0

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The institution has well stacked library with 1750 sq. Ft. built up area including 500 sq. ft. for stack room and 1250 sq. ft. for reading room. The seating capacity of reading room is 80 students. It is provided with 16582 number of books and 27 number of journals. Besides it has subscription to N-List and INFLIBINET through which large number of e-books, journals and e-resources can be accessed.

It is fully automated, accession is done through LIBSOFT software. Bar code and scanner is available to scan the bar codes over the books. The library is provided with 07 computers with internet and LAN facility, accessible to the students and staff. The library holdings in terms of books, journals, e-database and other learning's materials and technology aided learning mechanisms which enable students to acquire information knowledge and skills required for their study programmes.

The institution has collection of few rare books well preserved and maintained to be used as knowledge resource for library enrichment. It helps to distinguish its uniqueness.

The list of rare books is uploaded in any additional information tab.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu

3.Shodhganga Membership**4.e-books****5.Databases****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** B. Any 3 of the above

File Description	Document
Any additional information	View Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**Response:** 2.17

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.05884	1.56167	3.30109	2.06849	0.86489

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students**Response:** 20.38

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 268

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The institution is always in the favour of up-gradation of IT infrastructure. Previous internet connection of BSNL broad band was 2Mbps bandwidth which is now upgraded with 10 Mbps. Number of computers have been provided with internet facility. The college provides Wi-Fi facility in the campus and staff and students access it for their curriculum enrichment. Three digital class rooms have been well equipped with interactive Boards and LCD projectors. The institution has well equipped seminar hall with LCD projector, audio system and internet facility. In future, institution is committed to improve its ICT infrastructure as per requirement.

The institution is student-centric, hence the institute knows it well and accordingly strive to update the teachers as well as students from ICT facilities. Modern methodology plays an important role in imparting quality education. Hence, the institute encourages the staff to undertake computer training programmes so that they will be able to use audio-visual aids. Teachers use library, internet and INFLIBNET facilities to supplement their teaching.

The faculties and students are encouraged to make optimal use of existing IT facilities such as moodlecloud.com virtual classes, whatsapp group to share and update knowledge etc.

The institution always strives to make pace with development and change in situation and periodically upgrade and update the existing IT facility.

4.3.2 Student - Computer ratio**Response:** 12.67

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 16.51

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
12.40820	10.44440	10.56161	8.50503	9.77091

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution utilizes and makes optimally use of physical, academic and support facilities and maintain the same as follows:

Laboratory

The institution has well-equipped laboratories which are periodically maintain and kept clean. Whenever a new instrument is purchased it is installed by the concerned company engineer and a due care is taken until expiry of warranty period. Thereafter the heads of the departments have been delegated powers for maintenance.

Library

The institution has well-furnished library. Library advisory committee looks after maintenance and cleanliness of the existing resources in the library.

Games, sports and Gymnasium

The Institution takes due care for all-round development of students, therefore it has provided a well maintained playground. It also provides gymnasium facility as a physical fitness center and workstation. It is periodically maintained and kept up-to-date by the institution as well as PET.

ICT facilities

ICT facilities in the institution including computers and other electronic gadgets are well maintained through Annual Maintenance Contract.

Campus and Building Maintenance

The institutional campus is well maintained through daily wages workers. Botanical garden and trees in the premises are well maintained through daily wages gardeners. In order to maintain campus hygienic one sweeper is appointed on daily wages. The building maintenance is looked after by the Principal and faculties. For this purpose the budget is allocated every year. Round the clock security guards take care of the campus besides CCTV cameras have been installed for the monitoring.

For maintenance of campus services of carpenters, plumbers, electricians, welders, labour for civil construction and other technicians are used as and when required.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 85.73

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
993	933	1023	1161	1063

File Description

Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 17.86

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
135	160	318	244	221

File Description

Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

Any additional information

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 51.33

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
640	735	563	545	610

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years**Response:** 20.09**5.1.5.1 Number of students attending VET year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
335	262	270	225	103

File Description**Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 77.72**5.2.1.1 Number of outgoing students placed year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
25	57	84	61	105

File Description	Document
Details of student placement during the last five years	View Document
Self attested list of students placed	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 70.15

5.2.2.1 Number of outgoing students progressing to higher education

Response: 47

File Description	Document
Details of student progression to higher education	View Document
Upload supporting data for student/alumni	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 34.12

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	11	08	01	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	21	17	04	01

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 38

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	7	7	4	5

File Description	Document
e-copies of award letters and certificates	View Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Institution had formed Students' Council until the academic session 2014-15 as per provision and notification of RTM Nagpur University under Maharashtra University Act, 1994. Though the formation of Students' council came to cease for preparation of new University Act, the institution followed the procedure for forming Students' Council at institution level. The constitution of Students' Council takes shape on academic merit and student representative from NSS/Sports/Cultural/Girls as per reservation policy. The institution has Students' Council of about 18 representatives from different classes and activities on merit basis. The Council elects its secretary who participates at Institutional level academic and administrative activities.

Academic Activities: The holistic development of any institution greatly measured through active

participation of its students, reckoning this fact the institution has many bodies with representation of its students. All the students including representative of Students' Council actively participate in academic activities of the institution. The views, opinions and feedback on academic activities is sought which immensely help to develop the same. Innovative ideas from students eagerly welcomed in this process.

Administrative Activities: The Institution seeks participation of students in some administrative activities as they are one of the important stakeholders in the higher education institution. The suggestions on difficulties and grievances, if any faced by students in administration are welcomed and redressed cordially. Therefore the institution has given place to student representatives in various administrative activities.

Student representation on various Committees.

- IQAC
- College Development Committee (Regular and Alumni both)
- Library Advisory Committee
- *Abhinav Kala Manch* Cultural committee
- *Antarnad* College Magazine Committee
- NSS
- Cell Against Sexual Harassment
- Anti-Ragging Cell
- Games & Sports Committee
- Grievance and Redressal Committee
- Committee for SC/ST/OBC and Minority
- Various Study Forums

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 24.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	27	26	19	19

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**Response:**

The Alumni Association of the Institution is not yet registered but it is functional and named as '*Runanubandh*'. The Alumni Association contributes significantly to the development of the institution by way of core values of excellence, lifelong relationships, lifelong learning, inclusiveness and diversity. Alumni participate faithfully and consistently in Alumni Association's meetings. Alumni participate actively in strategic and long range program planning to promote alumni awareness, engagement and commitment to the college. Association supports a strong relationship with current students of the college. They are frequently invited to share, guide and interact with regular students on the occasion of formation of various study forums, social gathering by various departments. Books are donated to socio-economical backward student by alumni of college. Preparation of platform around tree for seating arrangement at their own cost. They also donate sapling to college garden. Thus, the Alumni Association contributes significantly through non-financial means to the institution.

5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: <1 Lakh**File Description****Document**

Alumni association audited statements

[View Document](#)**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****Response:** 10**5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The institution has a Vision: To be a leading force in generating quality and responsible attitude in the youths for the betterment of society, providing for their skill development, endeavoring best in the field of innovation, research, and nurturing social and national values, thereby ensuring social justice to them.

While doing so, the institution provides all necessary facilities to students and faculties so that they can deliver the best. The institution continuously strives to establish this college as a center of a higher education providing quality education to serve society. The institution reflects its effective leadership by way of providing quality education in nearby area; in fact, it is the only institution in our tehsil providing higher education in Science stream. It also seeks community development through various extension activities with practical and skill based knowledge to students for creating self-development and self-employment opportunities in private and public sector. On the other hand, the institute promote human power with creative ideas in higher education and research to use new technology for the progress of mankind and adhere themselves to changing technological environment.

The governance of the institution is dynamic, transparent and reflective; it is clearly measured through the participative role of Management, Principal and IQAC. The management with involvement, as the leadership reflects through the management on the development of the institution. The institute optimally makes use of ICT in teaching and learning process. The institution tries to inculcate nationalistic ideals and values among students through NSS and other extension activities. The stakeholders and other functionaries also provide the necessary atmosphere for continuing this trend. The vision of the institution thus is in tune with the objectives of the higher educational policies of the nation.

The institution has a Mission: To enhance the students' capability and progression. The Institution firmly believes in its motto '*Vidya Param Daivatam*' .

- The institution believes in its own mission to impart quality education to students of all strata of society, it implements the best of academic practices to satisfy every member associated with it.
- Attract student from the highest caliber from Vidarbha region and also from rest of Maharashtra.
- Remain as leader in the creation, synthesis and spread of knowledge beneficial to the current and the forthcoming generation.
- Optimize the uses of resources and infrastructure in an integrated fashion to improvise, enhance and strength the student's faculties.
- Improve the efficiency and effectiveness of the management and administrative services that support the mission of the institute.
- To create environmental awareness to save and conserve nature.
- To empower girls students by providing them opportunities of higher education to make them employable and hence financially and socially self-reliance in order to guarantee equality of the sexes.

6.1.2 The institution practices decentralization and participative management

Response:

The institution reflects its decentralization and participative management through the participative role of Management, Principal and IQAC. The administrative process is decentralized to a greater extent. It is impossible for the management to micro-manage every stakeholder associated with institution. Thus decentralization process in administration is inevitable. Authority is decentralized into the hands of department for day to day functioning and proper coordination is maintained between them. Through regular meetings, all the departments are given guidelines to improve the quality of their work. The institution has a very good coordinating authority to have proper coordination amongst its department.

Suggestions from all the stakeholders especially from the students, parents and alumni are given prominence for the improvement and the effectiveness and efficiency of the institutional processes. Decentralized planning provides the Departments the much needed autonomy, flexibility and trust in planning for their domain area. Decentralization, Participation, Involvement and Accountability are the key aspects in the implementation of the quality policy of the Institution.

The Management plays an effective and participative role in the developmental process of the institution. The staff meet with management takes place twice in a year, wherein follow up and review is sought. It also makes budgetary provisions through MVS as per the requirement of the institutional development. It always strives to impetus the faculties and students who have excelled in academic arena by way of felicitating the concerned at the staff club meeting held by *Mahila Vikas Sanstha* along with parent institutions.

The institutional process of decentralization also reflects in the participative role of IQAC in the development of the institution. The IQAC monitors all the activities right from commencement of session to conclusion. It prepares Academic Calendar so as to enable all the developmental activities to be covered under it. It always strive to motivate all the concerned associated with it *viz.* teaching and non-teaching staff, student, parents and alumni to do the best for the development of the institution as it firmly believes in its motto '**Do Your Best**'.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institutional perspective, strategic and action plan is prepared by IQAC well in advance which is modeled on University Academic Calendar. Accordingly various activities carried out throughout the year. At the beginning of every session IQAC conducts Staff Club Meeting in which various strategies and activities are chalked out and consent for academic, social and environmental activities which are of great importance is sought out. Accordingly various responsibilities are assigned to concerned faculties to deploy the activities. Large number of activities successfully deployed as per strategic plan. The deployment documents for the same are available with the institution.

An example of activity successfully implemented based on the strategic plan:

- Recognizing Social and Environmental Awareness College has adopted Nachangaon Village other than NSS as a long term activity for cleanliness and collection of floral wastage to be used as Land to Lab Project for vermi compost in the institution which has been initiated by IQAC in association with People in Village, Nachangaon Gram Panchayat and Social Organisations.
- As per strategic plan of this session, the Institute celebrated “**Wildlife Week**” through rally and various competitions to conserve and create awareness about the wild animals and environment protection.

The institution in collaboration with Forest Department, Wardha, People for Animal, Wardha Unit, Wardha, Indian Military School, Pulgaon and Bhaiyasaheb Bhoyar Pvt. ITI, Pulgaon jointly celebrated the wildlife week through splendid wildlife awareness rally which was inaugurated by Brig. Ivor Goldsmith, SM, Central Ammunition Depot, Pulgaon. Wildlife conservation rally was carried out in which large number of students, villagers and organizations wholeheartedly participated.

The cultural department ‘*Abhinav Kala Manch*’ organized various competitions on the same theme such as National Level Wildlife Photography Competition, Inter Collegiate Essay Competition, Inter School Drawing Competition and College level Poster Competition. Huge response from all strata of society received to this activity.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

MAAAC

FLOW CHART

1. Management of Mahila Vikas Sanstha
2. Local Management Committee
3. Principal
4. IQAC
 - (A) Academic Departments
 - i) HoDs
 - ii) Teaching Staff
 - iii) Technical Staff
 - iv) Students
 - (B) Administrative Office
 - i) Head Clerk

ii) Senior Clerk

iii) Junior Clerk

iv) Peon

(C) Student Support Services i) Library

ii) Students' Council, Sports, Cultural,

NSS, Placement, Grievance and Redressal Cell,
against Sexual harassment, Anti-Ragging Cell,
based Discrimination committee,
Committees and their activities.

Cell
Caste
Various

The Institute has a well framed organizational structure for decision making processes and their overall effectiveness. The institution is run by Mahila Vikas Sanstha, Wardha. The Mahila Vikas Sanstha, Wardha is a Parent Body which is the apex body for the management of the institute. The Management meets at least twice in a year to discuss and to take all major decisions regarding finance, infrastructure development, faculty recruitment, and performance evaluation of teaching and non-teaching staff, promotional policies as well as grievance redressal mechanism. Minutes of the meetings are preserved in the office.

The Local Managing Committee is constituted as per Maharashtra University Act to manage affairs of the institution.

The Principal is the head of both Academic and Administrative section and is in-charge of all the activities conducted in the institute. The principal is assisted by faculties and HoDs for effective functioning of Academic and Administrative activities. The administration is decentralized to a greater extent and the institution has a very good coordinating authority to have proper coordination among its departments. Various committees formed by the principal to monitor several activities. The principal in consultation with IQAC takes the matter for higher level discussion with the Management and LMC.

The institution has an Internal Quality Assurance Cell (IQAC) which aimed at continuous improvement of quality and achieving academic excellence and adopts a participatory approach in managing its provisions.

The institution provides necessary assistance to students through Student Support Services to enable them acquiring meaningful experiences for learning at the institute such as library, grievances and redressal, NSS, sports, cultural activities and various facilities. The institutional provisions also facilitate constitution of various cells and committees such as cell against sexual harassment, anti-ragging, caste based discrimination committee etc.

Flow Chart of of organizational structure of the institution has been uploaded in *any additional information*.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Screen shots of user interfaces	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The Institution promotes proper mechanism for the holistic development of institution. It reflects through effectiveness of various bodies, cells and committees. IQAC being a leading force into institutional development has formed various cells and committees to regulate the proceeding. These cells and committees held meetings minimum twice in a year, at the end of every meeting minutes are prepare and on the basis of minutes, the further programs is implemented.

- **An example of activity successfully implemented based on the minutes of the meeting:**

The Institution has felt it necessary that the research can only generate the new ideas, new thinking on scientific basis which ultimately support the nation for its progress which is beneficial to the society at large. The faculties, research scholars and students should acquire the knowledge of basic research technics and its scientific analysis to come to the conclusion.

Knowing the fact that recently the UGC has changed the rules, regulations and norms for the research methodology and research articles to be published only in the list recommended by the UGC. The main objectives of these changes are to stop or at least to minimize the plagiarism in research work. Further the UGC is aiming to improve the quality of research work in our country.

In consideration with these facts the IQAC in its regular meeting held on 22/02/2017 kept an agenda for the next meeting to conduct One Day National Workshop on 'Research Methodology & Research Journal Recommended by UGC' to be held on last week of March, 2017. Accordingly in the next meeting the same was discussed, prepared work plan and assigned responsibilities to the faculties for the successful conduction of workshop.

Research tries to find out the solution of the problem with some analytical view. All this process goes through the research but those who are newly interested in research has some lacking about the technical aspects of the research. Besides there are different aspects like research methods, various research bulletin and their quality. It has been observed that researchers are lacking in proper scientific information. For this purpose the IQAC has taken a significant initiative to organize a workshop for detail guidance to the research scholars, supervisors, students and teacher.

As a result of minutes of the meeting and implementation of its resolution Institution organized One Day National Workshop on '**Research Methodology & Research Journal Recommended by UGC**' on 30/03/2017. At this event in the presence of dignitaries Research Proceedings was released which contained research articles submitted by number of delegates and research scholars. The chief Speakers explained in detail the importance and effectiveness of title, delegates and research scholars from various districts like Thane, Aurangabad, Jalna, Beed, Nanded, Nagpur, Yevatmal, Wardha were present in large numbers.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution provides various welfare measures to the faculty and staff such as

- Medical reimbursement
- Annual medical checkup
- Provident fund account/DCPS
- Part/final withdrawal from GPF
- Group insurance for staff members
- Accommodation facilities/housing loan facilities
- Vehicle loan
- Personal loan
- Staff Welfare Fund (*Karmachari Kalyan Nidhi*)
- Felicitation for Academic Achievement
- Encashment of Earned Leave on retirement
- Maternity and Paternity Leave
- Leave facilities of different kinds

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 13.6

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	4	3	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	4	6	4

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 76.33

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
25	24	15	22	06

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has an effective Performance Appraisal System for teaching and non-teaching staff. Following are the systems for performance appraisal:

- As per the UGC and Rashtrasant Tukadoji Maharaj Nagpur University regulations, the PBAS (Performance Based Appraisal System) forms are to be filled and submitted at the end of each academic year by the concerned faculties and accordingly the API scores are generated based on their contribution in academic, extension and research contributions. This API report is seriously considered by the Principal and IQAC.
- The feedback form filled out by the students is a good starting point for performance appraisal. Since question asked are fairly wide ranging, the appraisal also tends to be comprehensive where classroom teaching is concerned therefore the Institution also has the system of collecting teachers' evaluation by students through prescribed feedback forms. These evaluative responses are carefully analyzed by the IQAC.
- The Management conducts meeting to provide guidance and to give direction to the teaching and non-teaching staff. Furthermore, The Principal of the Institute and IQAC conduct meeting and evaluate the performance of teaching and non-teaching staff.
- Confidential Report of Non-Teaching Staff by Principal
- Oral Feedback from other stakeholder is also one of the performance appraisal systems practiced in the institution.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution conducts internal and external financial audits regularly.

- **Internal Audit Mechanism:**

The accounting documents of the institution are regularly audited by the qualified Chartered Accountant. The top management representative audits and gives necessary instruction as and when required. The internal audit of the institution is conducted by M/s Nitin R. Mundada, Chartered Accountants, Wardha, (Maharashtra).

- **External Audit Mechanism:**

The financial accounts of the institution are audited by the external agencies like Senior Auditor of Higher Education Department.

There were no major objections in both internal and external audit. The college follows rules and regulations of the Government.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. The institutional strategies for mobilization of funds are effective and full proof. The institution meets its own budgetary resources to complete its mission.

The Grants and funds received under specific heads are utilized optimally for the respective heads, however minor funds and grants are mobilized as per requirement and are settled accordingly after

fulfillment.

The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the institution.

- Institutional budget is prepared by Principal every year taking into consideration of recurring and non-recurring expenditures.
- Accordingly, all the administrative and academic heads are requested to submit the budget required for the subsequent financial year. Along with this all coordinators of different cells viz., Research and Development Cell, Cultural and Games & Sports Department, NSS Department etc. are instructed to submit their budgetary requirements to Principal.
- All the major financial decisions are taken by the Institute's Local Managing Committee (LMC) and Governing Body of the institution.

All the major financial transactions are analyzed and verified by the governing body under different heads like

- Research & Development
- e-resources and Internet charges
- Library Books, Journals and magazines
- Repair & maintenance
- Stationery purchasing
- Equipment and Consumables
- Furniture and Fixtures

The Institution adheres to utilization of budget approved for academic expenses and administrative expenses by management. The purchasing process is initiated by purchase committee which includes all head of departments and account office, accordingly the quotations called and after the negotiations purchase orders are placed. The payments is released after delivery of the respective goods it is done as per the terms and conditions mentioned in purchase order. All transaction has transparency through bills and vouchers. The bill payments are passed after testing and verification of items. Financial audit is conducted by external agency.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance cell (IQAC) has been established in the institution after post accreditation with the views and objectives defined by NAAC itself. It always strives to quest for excellence in academic, administrative and student centric activities. It also works with Institutional policies regard to quality assurance to make overall development and enhance quality of higher education. IQAC believes in its own motto '**Do Your Best**' to be imbibed among all the stakeholders.

The IQAC functions with the perspective plan of Quality Assessment, Quality Sustenance and Quality Enhancement in Institutional development. At the beginning of the session IQAC along with all staff prepares academic planning, accordingly activities related to Institutional development are assigned to respective faculties which are carried out throughout the year. There are number of activities related to Academic, Social, Environmental, development and application of innovative practices prepared, contributed and significantly institutionalized by IQAC in terms of Quality Assurance.

Following are the two examples of best practices institutionalized as a result of IQAC initiative:

1. Student Centric Activities for Student Support:

The IQAC has highlighted the Student Centric Activity as a Student Support Services and for their overall development the Institution has had MoUs & Collaboration with NGOs. For this activity institution invited renowned personalities in these fields in order to Guide & Motivate students, following activities have been organized **in the year 2015-16:**

- Stress Management Program in collaboration with Lions Club Pulgaon Bridgetown.
- Skill Development Program in collaboration with Vision Next Foundation Nagpur.
- Career Counseling and Personality Development in collaboration with 92.7 Big FM, Mumbai (Big Disha-Career banao, life banao).
- Career Guidance Workshop and Placement in collaboration with Job Masters.in Wardha have been organized and few students have been successfully placed.
- 'Yuva Vikas Jan Jagruti Abhiyan' In collaboration with Maharashtar Shram Vikas Parishad.
- Workshop on Guidance to Youth and Teenagers, Sex Education and Awareness Programme in collaboration with Rural Hospital Pulgaon.
- The Institution organized Workshops on Quilt making & Paper Bags making.

2. Environmental Awareness Activities:

IQAC formed common platform known as 'Green Waves Natures Club' through which various activities related to Environmental consciousness conducted throughout **the year 2016-17:**

- Birds Nesting: Artificial habitat for Birds.
- Vermi Compost Project
- Rain Water Harvesting
- G.C.R.T. Solar P.V. 10 Kv.
- Green Audit through Department of Botany
- Model on 'Save Water' theme (*Jal hi jivan*) at Ramdeo Baba Temple, Pulgaon on occasion of UDAN FOOD FEST in collaboration with Maheshwari Yuva Sangathan, Pulgaon.
- Collection of Floral Wastage (*Nirmalya*) to be used as a Fertilizer (Lab to Land).
- Tree Plantation Campaign:

Tree Plantation with Forest Department, Registered Membership of Maharashtra Harit Sena, Tree Plantation at College Premises with Tree Guards donated by various social organizations, Selfie with Tree Competition.

- Distribution of Orange Tree to students as the Vidarbha Region is renowned for oranges.
- Awareness to save Water, Save Papers, Save Electricity, Save Nature.
- Felicitation of Guests with saplings (plants).

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The Institution continuously reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC setup as per norms set up by NAAC itself.

The IQAC takes following steps in order to continuously review the teaching learning process:

- Preparation of Action Plan with Academic Calendar.
- Distribution of Teacher's Diary and Daily Notes.
- ICT Enabled Teaching
- Regular Evaluation by Principal
- Regular Review by IQAC
- Regular meeting with faculties to discuss all teaching-learning processes and difficulties faced with the same.
- Organization of curricular, co-curricular and extra-curricular activities.
- Organization of guest lectures, workshops, seminars.
- Conduction of unit tests, surprise tests, open book tests, MCQ tests, Practical, internal assignments, terminal exams, University exams.
- Analysis of results.
- Feedback from students.
- Action Taken Report.

1. ICT Enabled Teaching:

Apart from conventional method of teaching-learning IQAC emphasizes Information and communication technology (ICT) enabled teaching in all streams. IQAC in pursuance with the Management and convincing them the importance of Digital Teaching which has been highly appreciated by the Management and accordingly three digital rooms with LCD projectors, interactive boards, audio systems and internet have been established for all streams. Seminar hall of the institution is well equipped with ICT and internet facility. Institutional library is provided with 07 computers with internet facility which is used students and faculties as an e-resource through N-List and INFLIBINET.

This initiative has been positively responded by all faculties. As a result all faculties optimally make use of these resources as per Digital Room Time Table. It has also helped in positively increasing attendance of the students.

All the faculties effectively makes use of Power Point Presentation, shows, video clips, documentaries, Movies, plays etc. Few faculties of science make use of virtual classes through cloud based

moodlecloud.com. Students in the institution are digitally connected through Facebook, WhatsApp groups, emails etc.

This initiative has been positively resulted and accordingly **two students** from Bachelor of Arts (Home Economics and History) achieved Medals and Prizes and **three students** of Master of Arts (Marathi) stood Meritorious in Rashtrasant Tukadoji Maharaj Nagpur University, summer 2016 examination.

2. Action Plan with Teacher's Diary and Daily Notes:

The IQAC prepares Action Plan with Academic Calendar at the beginning of each session highlighting some important Academic Activities to be carried out throughout the year successfully. It is distributed along with Teacher's Diary and Daily Notes to all faculties, as the academic diary is instrumental in getting a bird's eye view of day-to-day conduct of teaching learning activities. The diary contains progress record of students, record of adopted students, result analysis, ICT based Teaching work, activity reports with lesson plan and daily notes. This initiative has had positive impact on teaching-learning reforms facilitated by the IQAC as it has been evaluated by the Principal and IQAC time to time.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 12

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
27	9	12	5	7

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
e-copies of the accreditations and certifications	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Internal Quality Assurance Cell (IQAC) has been established in the Institution immediately after the post accreditation and every activity is monitored through it. NAAC has been a guiding force for the present and future programmes, functions and activities. As per the suggestions of the Peer Team, the Institute has taken post accreditation quality initiatives to enhance the quality of higher education. The institution has an effective internal co-ordination and monitoring mechanism for quality control through academic planning, functional IQAC, College committees, effective administration, campus monitoring, examinations, feedback and academic audit.

The IQAC is instrumental in maintaining and enforcing the quality ensuring processes of the Institution. The prospective plan of development is made by IQAC after consultation with the Management, Local Managing committee, Principal, Heads, College Committees. The IQAC regularly conducts meeting with staff to monitor academic and administrative progress and accordingly necessary action is initiated. The composition of IQAC committee is unique by way of comprising all the stakeholders and representatives in it including management, administration, students, alumni, community representative, employers, industrialist, and other external committee members in order to evaluate the institution by all ways. The suggestions, views and opinions of external members of IQAC committee, Alumni and Parents immensely help to monitor and evaluate institution through external perspective.

The IQAC forms various committees to monitor all activities. It conducts academic and administrative audit by way of analyzing annual activities. It initiates a number of quality initiatives both for students and staff such as guest lectures, workshops, seminars, conferences and faculty development programmes and trainings.

IQAC voluntarily analyze and reviews its progression and wants in progression by way of SWOT. The students, alumni and parent indirectly help to evaluate the progression of the institute. The IQAC

believing its own motto '*Do Your Best*' motivates all its stakeholders through motivational flex, banners and display of thoughts on display boards.

Description of Quality Enhancement Initiatives:

- Establishment of Internal Quality Assurance Cell
- Planning, Action Taken and Evaluation Process
- Establishment of ICT enabled three digital rooms, Seminar Hall and Library
- Large number of Research Projects (MRP)
- Large number of Research Publications
- Guest lectures, workshops, seminars and conferences
- Short Term Certificate Courses
- Spoken English classes and Competitive Exam and Career Guidance classes
- Surveillance by CCTV cameras.
- Formation of Green Waves Natures Club for Environmental Consciousness
- G.C.R.T. Solar P.V. 10 Kv.
- Rain Water Harvesting System
- Vermi Compost Project
- Large number of Social Awareness and Extension Activities
- Number of MoUs and Collaborations.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 38

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	11	6	6	6

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The institution being the co-education system shows gender sensitivity through its own system to treat students and staff at appropriate level. Male and Female staffs are treated equally without gender bias. They are given equal exposure to work culture and opportunities. Similarly, the students are treated sympathetically with full understanding of their mind set. However the college always encourages and promotes education of girl students. It is equally important to spread awareness among young, impressionable minds about the gender sensitivity.

a. Safety and security:

The Students and Staff being an integral part as the stakeholders, Institution concerns more about the safety and security in campus. It is monitored through round the clock security guards, CCTV surveillance cameras. Various committees and cells are constituted in this regards for the students and staff. Especially in the period of University examinations the duties of Police security are also deployed in the campus as per the University rules.

- Various Committees for student support such as Committee against Sexual harassment of Women

- Anti-Ragging Committee,
- Grievance & Redressal Committee
- Students Welfare Committee
- Complaint Box
- CCTV Cameras, Security Guard
- 'Swayam Siddha' Karate Training Workshop for girl students.

b) Counselling:

The institution provides academic counseling round the year to enable the students to keep pace with the changing need of the time. The special counseling at the time of admission also provided to the students to opt the subject of their concern. The concerted efforts are made by faculty members in providing information and guidance about job opportunities, employment news and other sources are regularly provided to find jobs to students. One of our most important schemes is the Mentor-mentee scheme wherein a certain number of students allotted to each teacher are mentored by that teacher. Apart from these all the faculties are assigned the duties of guardian lecturer to counsel the students as well as to rectify their issues related to Admission, Scholarship and Concession, Examination etc. Centre for Population Education of the institute work with a focus on promoting citizenship roles in students, Students are encouraged to join it and those who do submit a project book at the end of the academic session, detailing their efforts at understanding the issue and spreading awareness about it.

- Students Counselling Centre
- Career Counselling
- Counselling to parents of girl students who are forced to give up studies for marriage.
- Extra coaching in day-to-day studies for those who need it and also for those failing their subjects
- Personal Counselling
- Guest lectures
- Workshops
- Lifelong education and extension programme
- Mentor-mentee scheme
- Moral and Ethical Teaching

c) Common Room:

Separate girl's common room is provided in the Institute for the convenience of girl students with CCTV camera outside for their security. Sanitary Napkin Vending Machine is installed in the Girls' common Room. There is a common room for teaching staff for gents and ladies.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 100

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 14400	
7.1.3.2 Total annual power requirement (in KWH)	
Response: 14400	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 85.61	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 2606.1	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 3044.1	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>The Institution volunteers itself for the environmental consciousness and accordingly makes proper waste management by following way:</p> <ul style="list-style-type: none"> • Solid waste management: <p>The Institutional Campus has been declared as Plastic Free Zone which has brought down the usage of disposable plastic goods to the minimum. The Institution has deployed dustbins in the campus wherever it is necessary. The institution generate minimal solid waste, some of the horticulture waste, such as dried leaves, plant clippings, kitchen waste processed and used for 'Vermi Compost Project' as Short Term Certificate Course carried out as lab to land project. 'Raddi Sankalan Kendra' under Swaccha Bharat Mission, hands on training, Green Waves Natures Club and Best from Waste Competitions etc. for solid</p>

waste management.

- **Liquid waste management:**

The institutional laboratories generate minimal liquid waste. However, liquid waste and treated water minimal generated through laboratories properly neutralized through the use of lime in liquid waste management tanks created at an outlet into a less harm liquid form. Expired and unused chemicals are properly disposed through ditch. Green approach is followed for the uses and handling of chemicals so that lesson the adverse effect on environment and to create eco-friendly atmosphere.

- **E-waste Management:**

The institution generate minimal E-waste however, it makes proper management of the E-waste generated. All the students and staff are informed not to throw away electronic and similar waste items in the institutional campus. UPS batteries are recharged, repaired and exchanged by the supplier.

At the same time awareness about waste management is contineously created among students, teaching and non-teaching staff through lectures, workshops, rallies, exhibitions etc.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The institution knows the importance of conservation of rain water. The main purpose of keeping the rain water conserved is to meet the scarcity or water mostly felt in the summer. In order to recharge the groundwater with this surplus unused water, the institution has set up this system. It has made proper and scientific arrangement for Rain Water Harvesting through the setup of Rain Water Harvesting System by way of collecting all the rain water through PVC pipes in the campus building to manage the rain water properly and channelized it into the area nearby water generation resources. This increases soil fertility, checks surface run off of water and reduces soil erosion.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The Institution is eager about awareness in terms of green practices to be followed; it also creates awareness among students, teaching and non-teaching staff and society in this regard. It has formed a

common platform for this purpose known as 'Green Waves Natures Club' and through it environmental awareness activities are performed in which large participation of NSS students is also sought. These activities have been appreciated at large in the society.

- **Students, staff using**

a) Bicycles

Most of the students commute to the institution on bicycles. NSS volunteers motivate students and villagers through Cycle Rally for use of bicycle.

b) Public Transport

The institution is well connected through railway and road route, it provides concession facilities e.g. railway and bus pass. It has also made efforts to facilitate transportation to State Transport from remote areas where bus facility was unavailable.

c) Pedestrian Friendly Roads

The institution is located on Super Express Highway, in pursuance with PWD thorny bushes and branches of tree across the highway were cleaned and cleared for Pedestrian Friendly Road.

- **Plastic free campus**

The Institutional Campus has been declared as Plastic Free Zone. It has also deployed dustbins in campus wherever it is necessary.

- **Paperless office**

The institute always motivate office staff for less use of papers and use of rough papers, used papers instead of new.

- **Green landscaping with trees and plants**

The institution has Green Campus as it believes in "Go Green with Health", it has Green Waves Natures Club, Registered Member of Maharashtra *Harit Sena*, Green Auditing by Department of Botany.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.37

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.52625	0.14625	0.14490	0.07645	0.13825

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 21

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	3	5	2	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 26

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	7	4	3	4

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 42

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The Institution owing its liability always strive to bring all students in the sphere of patriotism, nationalistic values and ethics through celebration of national festivals and birth/death anniversaries of the great Indian

personalities.

National festivals are celebrated to commemorate the leaders and historic events of national importance. In the purview of contribution made by great Indian personalities with sole purpose of motivation, to inculcate the values they have provided and to imbibe the lesson and ethics to the students. It also helps to create awareness about the liabilities and duties one owes to the nation while availing the privilege of rights conferred on us. These activities are celebrated with much enthusiasm.

Independence Day

15th August, every year is celebrated as Independence Day to commemorate India's freedom from British rule. This auspicious day is also marked as a birth of the world's biggest democracy, India. Independence Day is one of the three national festivals of India which comprises the people of different religions, castes, creed, languages and cultures into a bond of unity and brotherhood.

Republic Day

26th January, every year is celebrated as Republic Day to honour sovereign republic and highly esteemed constitution of India. Like the Independence Day, flag hoisting ceremony, cultural programmes and prize distribution ceremony are organized in the institution for the various activities carried out throughout the year.

Gandhi Jayanti

2nd October, every year is celebrated as Gandhi Jayanti to commemorate the birth anniversary of the Father of the Nation, Mahatma Gandhi. Mahatma Gandhi was the main force behind the freedom struggle of India. The Institution offer prayer services and tributes to Mahatma Gandhi on this day. *Swacchata Abhiyan* cleanliness campaign is organized in campus and around the village to remember the legacy of Mahatma Gandhi. Annual Alumni meet and parent-teacher meet is also organized on the same occasion.

Reading Inspiration Day

15th October, from 2016 is celebrated as 'Reading Inspiration Day' to commemorate birth anniversary of Dr. APJ Abdul Kalam to inculcate the habit of reading among the students. The Institutional library organizes exhibition of books to pay tribute and show respect to former president.

The Institution organizes following **birth and death anniversaries** of the great Indian personalities to pay honour and tribute, to motivate students and to create awareness about the values and ethics they have provided.

1. Savitribai Phule Birth Anniversary as the First Woman Teacher of India (3rd January).
2. Jijamata and Swami Vivekanand Birth Anniversaries (National Youth Day, 12th January).
3. Mahatma Gandhi Death Anniversary (Martyr Day, 30th January).
4. Chhatrapati Shivaji Maharaj Birth Anniversary (19th February).
5. Dr. C.V. Raman Birth Anniversary (National Science Day, 28th February)
6. Mahatma Jyotirao Phule birth Anniversary. (11th April).
7. Dr. Babasaheb Ambedkar Birth Anniversary (14th April).
8. Dr. S.R. Ranganathan Birth Anniversary (12th August).
9. Rajeev Gandhi Birth Anniversary (*Sadbhavana Din*, 20th August)
10. Dr. Sarvapalle Radhakrishnan Birth Anniversary (Teachers Day, 5th September)
11. Pt. Jawaharlal Nehru Birth Anniversary (14th November).

12. Dr. Babasaheb Ambedkar Death Anniversary (*Mahaparinirvana Din*, 6th December).

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions, while maintaining transparency a due care is taken to strictly follow human values and professional ethics. Financial transparency is ensured while conducting internal and external audits by adhering to the rules and regulations of the Government. There are no major objections found so far in income and expenditure statements.

The institution maintains Academic Transparency right from the admission process through pre-admission counseling, fair teaching-learning process with inculcation of human values and professional ethics, fair practices and transparency are maintained in the examination and evaluation processes. Academic transparency through feedback forms, being a source of transparency is also maintained. The IQAC reviews the academic progress of the institution.

The Administrative Transparency in the institution is also maintained through periodic review of activities and Academic and Administrative Audit by IQAC. The Principal plays the leading role in the governance and Management of the institution ensuring transparency in financial, academic, and administrative functioning of the college and maintaining core values, human values and professional ethics. Transparency in the institutional functioning also maintained through Suggestion and Complaint Box.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Practice 1.

1. Title of the Practice: Student Centric Activities and Support for Incessant Holistic Development of the Students.

2. Objectives of the Practice:

The prime objective before adopting this practice is to prepare the students to achieve core competencies, to face the global challenges successfully, because student is an integral and one of the important stakeholders in any Higher Educational Institution.

3. The Context:

In order to ensure incessant holistic development of the students it is need of the hour to focus on the co-

curricular and extra-curricular activities apart from curricular aspects.

4. The Practice:

The Institution keeping in view incessant holistic development of students with core programmes offered, initiated several student centric activities and support facilities. Number of Student Centric activities performed by IQAC in collaboration and under MoUs.

- **Personality Development**
- **Skill Development Programmes**
- **Student Research Activities**
- **Workshops, Seminars and Lectures**
- **Extra and Co-curriculum Activities**
- **Academic Support**

5. Evidence of the Success:

The evidence of success for the prescribed practice can be measured through successful performance and excellence as a positive outcome.

6. Problems Encountered and Resources Required:

Number of student being enrolled from the rural area face Lack of awareness, ignorance, laziness, avoidance of attending lectures, lack of proper communication skill, self-confidence, awareness, time due to economic problems.

7. Notes:

The practice adopted by the institution has given good results in allowing students to mould themselves for becoming responsible citizens and excel in area worked out.

Practice 2.

1. Title of the Practice: **Research Activities and Professional Development**

2. Objectives of the Practice:

The main objective before adopting this practice is to enhance teacher quality in terms of their qualification, characteristics, professional development and recognition of teaching abilities as per the demanding situation.

3. The Context:

The institution has had a little research activities before first accreditation, but after establishment of IQAC and as per NAAC suggestions the institution has given prime importance to Research Activities and Professional Development.

4. The Practice:

The IQAC has created research acumen in the institution which has successfully reflected through various research outputs with clear records such as doctoral, research scholars, projects and number of research publications beneficial both for the faculties as well as students. Following are the details of the research activities for professional development:

- Research Projects
- Research Workshops, Seminars and Conferences
- Research Publications
- Research talks and lectures
- Research Scholars and Guides
- Other Research Activities

5. Evidence of the Success:

The faculties of the institution have successfully completed nine minor research projects while two minor and one major project is on-going. The faculties have published as much as 205 research papers and articles in various proceedings and journals, 19 chapters edited/books have been published.

6. Problems Encountered and Resources Required:

The faculties are eager to participate in larger research activities but want of recognised research centre, scarcity of dedicated experts and resource person in research field, the institution encountered severe problems.

7. Notes:

The institution is striving to increase the research frontiers among the faculties as well as students.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness**7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:****Adoption of Nachangaon Village by the Institution**

The institution owing its liability to the society and environment has initiated collaborative activity in the year 2014-15 for the cleanliness and beautification of Nachangaon lake (*Singada Talav*) with Gram Panchayat, Nachangaon and Villagers. The IQAC along with its members made a survey of the lake,

prepared an action plan and has had lot of paper works and correspondence for the same with local people, Sarpanch, Tahsildar, SDO, MLA, MP, members of various Government bodies and social organizations for the prescribed activity. In pursuance the institution came to know that this activity has been already covered under MGNREGA Scheme.

Subsequently it has been specifically mentioned by IQAC as weakness in SWOT analysis of 2015-16 AQAR. It has demoralizing effect on IQAC and to overcome this it has started afresh activity as strength in the same year as adoption of Nachangaon village by way carrying cleanliness activities in the village, collection of floral wastage, assisting old age home, deaf and dumb school, and anganwadi by way of providing food, fruits, grains, unused medicines, cloths and uniforms. The institution and IQAC motivated various departments and faculties to initiate such activities, which has been resulted positively as follows:

The institution conducts cleanliness programmes at various places in the village, at the same time creates awareness through rallies, street act and display of flex boards. Especially in the Ganesh and Durga festivals Floral wastage (*nirmalya*) is collected by the students of NSS, such wastage *nirmalya* is used for lab to land project *Nirmalya* to Fertilizer & Vermi Compost Project. It has been helpful to the Botanical Garden of the Institution itself and sold to local farmers.

Cleanliness drive at Historical Sarai and *Siddheshwar* temple is carried out by History department of institution in collaboration with Nachangaon Gram Panchayat & Lions Club Pulgaon Bridgetown at the hands of Raja Mudhoji Bhosale, Nagpur (13th heir of Chhatrapati Shivaji Maharaj). Awareness about these historical places also created among the villagers.

Departments of Home Economics, Fashion Designing, Botany, Commerce with NSS initiated charitable work at late Shahbanubai Hirani old age home for women, late Rajiv Gandhi deaf and dumb school and Anganwadi in Nachangaon by way of providing food, fruits, grain, unused medicines, uniforms, quilts, clothes etc.

The institutional distinctiveness thus, reflects through its performance in this area which is also associated with its vision and priority.

5. CONCLUSION

Additional Information :

The institution striving to maintain the decorum, judging itself by the seven criteria set by NAAC for the second time is an insightful journey which helped us to put ourselves in right perspective. As per the suggestions of NAAC Peer Team during the first cycle, we have tried our level best to implement the suggestions given by the team.

It has been continuously trying to excel in Academic, Co-curricular, Extracurricular, Games and Sports arena. Apart from this the faculties are associated with social activities which reflect through the overall performance of its students. They are imbued responsibility towards society through number of collaborative social initiatives /activities. At the same time environmental awareness also created among the students, though the institution is situated in rural area and having environmental ecofriendly campus, it always strive to create more awareness about environment through Green Waves Natures Club.

Ours is the area known for most of the suicidal incidents among the local farmers, in this regards, the institution has had many initiative to create awareness among the farmers by way of workshops, conferences and guidance to local farmers in recent changes in cultivation. Institutional Central Lab and departments also facilitate the soil and water testing facilities to the local farmers.

Concluding Remarks :

The Institution understanding the fact that development is a continuous and unending process, putting its best efforts for the same. It is also trying to meet the quality parameters as per the demands of changing time. In the light of this truth RAR has been prepared. The institution has done its best to take new initiatives and upgrade its performance keeping in mind the recommendations of the previous NAAC Peer Team Report. In its upward march the institution had to confront myriad problems and difficulties. But the persistent effort and unwavering determination on the part of institutional management, active co-operation from the faculty and other stakeholders has helped us to overcome them.

The IQAC has received timely support from all stakeholders, teaching, non-teaching staff and students to prepare the report.