



IQAC Meeting Session 2019-20

(First Meeting)

Minutes of the meeting of IQAC of Arts and Science College Pulgaon held on 14th August 2019 at 2 p.m.

Following members were present-

SR NO	STAFF MEMBER	SIGNATURE
1	PROF. R.S AGLAWE	
2	DR. S.M.CHAHANDE	
3	DR.M.V.TADAS	
4	PROF. K.S.DUBEY	
5	DR. S.R.HATEWAR	
6	DR. S.H.URKUDKAR	
7	DR. M.G. SABANE	
8	DR. J.A.BURADE	
9	PROF. K.V.TARASE	
10	PROF. S.A.BHOYAR	
11	PROF. S.N.WATHORE	
12	PROF. A.W.WAKODE	
13	DR.A.A.KLSHIRSAGAR	
14	DR. D.B.KADU	
15	PROF. V.S.JEDHE	
16	DR.M.G.AJMIRE	
17	PROF. A.Y.DAWANDE	
18	PROF. S.F.KHAN	
19	DR. S.M.BAGADE	
20	DR. Y.S.BANGINWAR	
21	DR. N.E.WARGHAT	
22	PROF. A.C.RONGE	
23	DR. A.B. JADHAO	
24	DR. A.V. VIRULKAR	

#### Agenda

- ❖ To Discuss Diagnostic Test
- ❖ To Discuss The Flood Affected People Problem
- ❖ To Start Department Activities
- ❖ College Academic Calendar
- ❖ Discuss On Admission And Result
- ❖ Discussion On Value Added Course

IQ AC coordinator Mr A.Y.Dawande welcome Dr. V.V.Hadge chairman of IQAC committee and other members of IQAC committee in the first meeting of IQAC for the session 2019-20 the chairperson principal Dr. V. V. Hadge chair the meeting and following agenda was discussed-

1. To discuss the Diagnostic test  
for the session 2019-20 college will conduct the Diagnostic test of all the UG (B.A, B.Com and BSc) course of 1st sem the purpose of such test is to identify the fast and slow learner . The Diagnostic test committee will set the question paper on previous at HSSC syllabus All IQAC members unanimously give support
2. To discuss the flood affected people problems  
while discussing the issue on flood affected people college and social responsibility towards society will discuss and good suggestion are given by members are (arrange rally in association with NSS unit, collection of fund etc). The collected send CM relief fund  
The principal and IQAC member approve it.

3. To start departmental activities

while discussing the subject principal informs house that college is celebrating its silver jubilee year we have decided to conduct some activities which may be academic, extracurricular, social sports etc) August to February 2020 colleges conducted some activities important activity conducted during the August 2019 are plantation, Independence Day, distribution of plant sports quiz, social awareness , rangoli on immunology conducted by department of microbiology poster competition on Environment

In the month September NSS foundation day, Teachers Day are celebrated, awareness on ozone day.

In the month of October wildlife week were celebrating by department of Zoology which includes poster competition quiz competition slogan competition also department of history is going conducted the quiz on Mahatma Gandhi.

In the month January the college has conducted some of the activity like intellectual property right National level webinar on IPR by department of microbiology in Association with microbiologist Society India which is held on 28 January 2020 also department of microbiology spread the awareness on fermented food which is going to organize microbiome food fest and



department of history is going to organize the coins exhibition in the same month annual gathering were conducted by college.

In the month of February state level intellectual property rights awareness program is conducting by IQAC of Arts and Science College Pulgaon.

Principal also inform to the house that the establishment of our Institute honorable secretary of Mahila Vikas Sanstha and all members of unanimously give the support

4. Academic calendar 2019-20

Issue of the meeting is academic calendar while discussing the issue of action plan principal inform house that academic calendar for the session 2019-20 is already prepared according to the Rashtrasant Tukadoji Maharaj Nagpur University Nagpur in which information about session /vacation/ holidays/ examination etc.

5. To discuss on admission and result

All the staff members are informed by principal about the admission procedure as per the norms of RTMNU for the UG courses for the session 2019-20. The admission data should be collected from office by respected staff members.

The student for the BSc got the highest percentage from the college in summer 2019 University examination.

All staff members are informs to submit the teaching plan for session 2019-2020 to principal. IQAC circulate the college academic calendar 2019-20 to all head of department.

6. Discussion on value added course

for the session 2019-20 the four department introduced the value added course which includes-

Mushroom cultivation

Food and nutrition

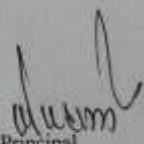
Bhashan sutrasanchalan

Interview skill

IQAC give a guideline for value added courses the meeting in at 3:30 p.m. after the tea in a cordial atmosphere.

  
IQAC Coordinator

  
NAAC Coordinator

  
Principal  
PRINCIPAL  
ARTS & SCIENCE COLLEGE  
PULGAON, DIST. WARDHA



IQAC Meeting Session 2019-20

(Second Meeting)



Minutes of the meeting of IQAC of Arts and Science College Pulgaon held on 30<sup>th</sup> August 2019 at 12:00 noon

Following members were present-

SR NO	STAFF MEMBER	SIGNATURE
1	PROF. R.S AGLAWE	
2	DR. S.M. CHAHANDE	
3	DR. M.V. TADAS	
4	PROF. K.S. DUBEY	
5	DR. S.R. HATEWAR	
6	DR. S.H. URKUDKAR	
7	DR. M.G. SABANE	
8	DR. J.A. BURADE	
9	PROF. K.V. TARASE	
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21	DR. N.E. WARGHAT	
22	PROF. A.C. RONGE	
23	DR. A.B. JADHAO	
24	DR. A.V. VIRULKAR	

25. Mr. Abhijit mude

26. Mr. Javed Sheikh



Agenda

Last meeting minutes confirm

Mentor-mentee

N-list account regular operation

Department output presentation

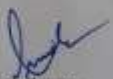
Alumini registration


- Confirm the meetings of last meeting 14th August 2019 AC coordinator Mr A.Y.Dawande read the minutes of last meeting these minutes were confirmed by all IQAC members.
- Mentor -Mentee the subject was discussed in the house by IQAC coordinator about the mentor mentee and every staff acting as a mentor and distribute the 30 to 40 students respectively so they can solve the problems of the student during the session 2019-20 regarding the Academics scholarship and examination in same regards.
- To discuss N list account regular operation

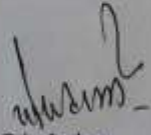
In the house some suggestion coming from the library department about the regular operation of endless so that the staff members regularly search the research information from the journal and maintain the account properly.

- To discuss department output presentation  
In the house IQAC coordinator inform to all the members and HOD to update the department output in the form of PPT presentation.
- to discuss about alumini registration  
In the same subject IQAC give some idea about the Alumini registration through the a WhatsApp group registration through to Dr. S Chahande alumini coordinator to increase the registration for the session 2019-20.

The meeting was concluded with vote of thanks by coordinator.

  
IQAC Coordinator

  
NAAC Coordinator

  
Principal

PRINCIPAL  
ARTS & SCIENCE COLLEGE  
PULGAON, DIST. WARDHA

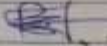
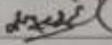
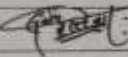
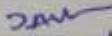
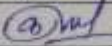
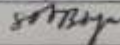


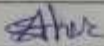
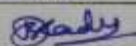
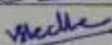

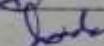
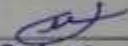
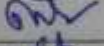

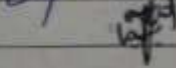



## IQAC Meeting Session 2019-20

(Third Meeting)

Minutes of the meeting of IQAC of Arts and Science College Pulgaon held on 25<sup>th</sup> Jan 2020 at 2:00 pm

Following member were present-

SR. NO	STAFF MEMBER	SIGNATURE
1	PROF. R.S.AGLAWE	
2	DR. S.M. CHAHANDE	
3	DR. M.V.TADAS	
4	PROF. K.S.DUBEY	
5	DR. S.R.HATEWAR	
6	DR. S.H.URKUDKAR	
7	DR. M.G.SABANE	
8	DR. J.A. BURADE	
9	PROF. K.V.TARASE	
10	PROF. S.A.BHOYAR	
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12	PROF. A.W. WAKODE	
13	DR. A.A.KSHIRSAGAR	
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15	PROF. V.S.JEDHE	
16	DR. M.G.AJMIRE	
17	PROF. A.Y.DAWANDE	
18	PROF. S.F. KHAN	
19	DR. S.M. BAGADE	
20	DR. Y.S.BANGINWAR	
21	DR. N.W.WARGAT	
22	PROF. A.C. RONGE	
23	DR. A.B.JADHAO	
24	DR. A.V.VRULKAR	

Agenda

- ❖ Short term course/ value added course.
- ❖ New API form
- ❖ Upcoming National and State level webinar and workshop IPR
- ❖ International Conference on Future Tech of Life Science.

1. To discuss Short term course/ value added course.

the issue where discuss in the IQAC meeting regarding short term course or value added course in the previous IQAC meeting The 4 departments are ready for the value added courses. Their syllabus are framing by the concerned department and the same syllabus and committee member name forward it to rashtrasant tukadoji Maharaj Nagpur University Nagpur for the final approval along with their registration fee.

2. To discuss the new API form for CAS

the IQAC coordinator give the latest information of UGC notification for the CAS and new API format will be adopted from the same session by Arts and Science College Pulgaon. The new API format where circulated to all the staff members by their registered Email.

3. To discuss on Upcoming National and State level webinar and workshop IPR.

All the staff member are inform by IQAC coordinator about the upcoming National webinar on Intellectual Property Rights conducted by department of microbiology Arts and Science College Pulgaon in collaboration MSI and the some committee was created for the smooth conduction of national level webinar in online mode which were conducted on 28 January 2020. And in the Feb month IQAC plan to organize the State level workshop on IPR help on 4 Feb 2020.

4. To discuss International Conference on Future Tech of Life Science

All the staff member are inform by IQAC coordinator about the upcoming International conference in collaboration with other 4 colleges and MSI for the same Principal and other members unanimously give support.

The meeting was concluded with vote of thanks by coordinator.

IQAC Coordinator



NAAC Coordinator

Principal  
ARTS & SCIENCE COLLEGE  
PULGAON, DIST. WARDHA

**IQAC Meeting Session 2019-20**  
(Fourth Meeting)

Minutes of the meeting of IQAC of Arts and Science College Pulgaon held on 1 st April 2020 at 1:30 pm

Following member were present-

<b>SR NO</b>	<b>STAFF MEMBER</b>
	<b>DR. HADGE SIR</b>
<b>1</b>	<b>PROF. R.S AGLAWE</b>
<b>2</b>	<b>DR. S.M.CHAHANDE</b>
<b>3</b>	<b>DR.M.V.TADAS</b>
<b>4</b>	<b>PROF. K.S.DUBEY</b>
<b>5</b>	<b>DR. S.R.HATEWAR</b>
<b>6</b>	<b>DR. S.H.URKUDKAR</b>
<b>7</b>	<b>DR. M.G. SABANE</b>
<b>8</b>	<b>DR. J.A.BURADE</b>
<b>9</b>	<b>PROF. K.V.TARASE</b>
<b>10</b>	<b>PROF. S.A.BHOYAR</b>
<b>11</b>	<b>PROF. S.N.WATHORE</b>
<b>12</b>	<b>PROF. A.W.WAKODE</b>
<b>13</b>	<b>DR.A.A.KSHIRSAGAR</b>
<b>14</b>	<b>DR. D.B.KADU</b>
<b>15</b>	<b>PROF. V.S.JEDHE</b>
<b>16</b>	<b>DR.M.G.AJMIRE</b>
<b>17</b>	<b>PROF. A.Y.DAWANDE</b>
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<b>22</b>	<b>PROF. A.C.RONGE</b>
<b>23</b>	<b>DR. A.B. JADHAO</b>
<b>24</b>	<b>DR. A.V. VIRULKAR</b>
<b>25</b>	<b>PROF. JAVED SHEIKH</b>
<b>25</b>	<b>PROF. MUDE</b>
<b>26</b>	<b>PROF. DANAV</b>



## Agenda

- ❖ Conducting the online lecture through any platform-
- ❖ Submission of departmental detailed report of all the activities (academic, co-curricular, extra-curricular, achievements etc) of 2019-2020 to IQAC email. Report must contain all documents, geotagged photographs etc.
- ❖ Submit API of 2019-20 (with supporting documents) as per new directions stated by State govt and RTMNU
- ❖ All the heads and members of NAAC criterion please fill and send new DVV templates (already distributed) to IQAC email [ascpiqac@gmail.com](mailto:ascpiqac@gmail.com)
- ❖ Implementation of various academic activities advised by authorities UGC, RTMNU

Following agenda are to be discussed in the meeting. Actions may be finalised and implemented based on constructive Suggestions from attendees. Minutes of the meeting shall be recorded in e-form.

Note- For hassle free work, Please read virtual meeting procedure and attend practical sessions of it on 01.04.2020 at time-1.30 pm and 6.00 pm.

To discuss about the conducting the class (Teaching Learning and Evaluation) through online –

As the entire nation get lockdown only the Higher Education Institute are on online way. Due to the Pandemic Covid-19. Without any training from the government how to engage the lecture through the online mode The meeting were held on the Bigblue button as a free platform at this time only. Mr. A.Y Dawande IQAC Coordinator arrange the virtual meeting and give them some instruction about the online conducting the class. Dr Yogesh S Banginwar NAAC Coordinator give the demonstration through the Bigblue button and Google meet How to arrange the classes( Teaching Learning and Evaluation)

### **Following Work advised by UGC from home**

- ii) Faculty members/Teachers/Researchers should utilise this period for various academic activities such as:
  - a. Development of on-line content, on-line teaching and on-line evaluation.
  - b. Prepare lesson plan and develop instructional material for the courses to be offered during next academic year/next semester.
  - c. Carry on research.
  - d. Write articles, papers etc.
  - e. Prepare innovative questions for “Question Bank”.
  - f. Prepare innovative projects on “Ek bharat Shrestha Bharat” and other topics.

D.O. No. Secy(HE)/MHRD/2020  
21<sup>st</sup> March, 2020

Ref.

## Similar actions advised by RTMNU

२. शिक्षक व संशोधकांनी या कालावधीत Online Content विकसित करणे, Online अध्यापन, Online मूल्यमापनाकरिता उपयोगात आणावा. तसेच पुढील सत्र/शैक्षणिक वर्षाकरिता शैक्षणिक साहित्य तयार करणे, संशोधन लेख, संशोधन पेपर व संशोधनासंदर्भात इतर आवश्यक कार्यवाही करावी. याशिवाय नाविन्यपूर्ण प्रश्नसंचयनी (Question Bank) व एक भारत : श्रेष्ठ भारत व इतर महत्वाच्या विषयांवर नाविन्यपूर्ण प्रकल्प तयार करण्यासंदर्भात कार्यवाही करावी.

क्रमांक: रातुमनाव/साप्र/२०/स/२९२६

Ref. दिनांक : २३ मार्च २०२०


- ❖ Conduction of various COVID-19 awareness program for students, teachers and society, keeping in view safety of everyone from COVID-19.
- ❖ Teachers Contributions to fight COVID-19 and to strengthen disaster management capacities.
- ❖ Development of Institutional implementation plan on UGC quality mandates.


1. **Deeksharambh:** Student Induction Programme (SIP).
2. **LOCF:** Learning Outcomes based Curriculum Framework for Undergraduate Education.
3. **JEEVAN KAUSHAL:** Curriculum for Life skills.
4. **Social and Industry Connect:** Fostering Social Responsibility & Community Engagement in HEIs in India.
5. **CARE:** Consortium for Academic and Research Ethics (For Publication of Research Papers).
6. **STRIDE:** Scheme for Trans-Disciplinary Research for India's Developing Economy.
7. **SATAT:** Framework for Eco-friendly and Sustainable Campus Development.
  
8. **MULYA PRAVAH:** Guidelines for Inculcation of Human Values and Professional Ethics.
9. **Evaluation Reforms in HEIs:** Guidelines for reforms in evaluation & assessment systems.
10. **GURUDAKSHTA:** Faculty Induction Programme (FIP) for newly appointed faculty members.
11. **PARAMARSH:** Scheme for Mentoring NAAC Accreditation Aspirant Institutions to promote Quality Assurance in Higher Education.

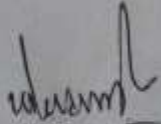
During this nation-wide lockdown, let us engage our academic fraternity meaningfully and contribute towards intellectual wealth of our nation. In this context, I request you to take appropriate action for developing institutional implementation plan for above-mentioned quality mandate initiatives by constituting a Task Group of 5-10 faculty members for each activity and share the same on University Activity Monitoring Portal i.e. [www.ugc.ac.in/uamp](http://www.ugc.ac.in/uamp) of UGC.

Principal and other members unanimously give support.

The meeting was concluded with vote of thanks by coordinator,

  
IQAC Coordinator

  
NAAC Coordinator

  
Principal  
ARTS & SCIENCE COLLEGE  
PULGAON, DIST. VISHNUPUR

